

Virtual City Council Meetings Details

Due to the Covid-19 “Coronavirus” pandemic, regular and special meetings of the City Council will continue to be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending.

Cisco WebEx hosts the virtual Council Chamber. Join the meetings using the information shown below.

Visit the [City Council Meeting page](#) to view the agenda for upcoming meetings.

The next City Council meeting is scheduled for **6:30 PM – 9:00 PM on Tuesday, February 15, 2022.**

February 15, 2022 Virtual Meeting Details: Regular City Council Meeting

At no sooner than 6:20 p.m., visit the Cisco WebEx meeting site by clicking the link below.

<https://bit.ly/MattoonCC220215>

Meeting number (access code): 2551 848 7286

Meeting password: 20819

Additional Instructions

Join meetings by telephone by **dialing 415-655-0001** and use the **meeting number** and **password** shown above.

Participants may be muted when initially connected to the meeting.

If using a phone to call in, you can press ***6** to unmute and mute yourself when public comment is invited.

If you wish to be heard during the public comment portion of the meeting or wish to comment during the discussion period on an open motion, you need to send your comments in advance to the City Clerk’s office. Your comments will be read into the record, or you will be called upon to speak at the appropriate time. Contact the City Clerk’s office before 4:00 p.m. on the day of the meeting by calling 217-235-5654 or by sending an email message to cityclerk@mattoonillinois.org. NOTE: All those speaking during the meeting must first identify themselves by providing their full name for the record.

**CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
February 15, 2022
6:30 PM**

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

1. Minutes of the Regular Meeting February 1, 2022.
2. Bills and Payroll for the first half of February, 2022.
3. Motion- Adopt Resolution 2022-3182: Approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19)

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

NEW BUSINESS

1. Motion- Approve Council Decision Request 2022-2215: Awarding the bid in the amount of \$604,750 from Plocher Construction for the WWTP Secondary Clarifier Rehab Project. (Closson)

2. Motion- Approve Council Decision Request 2022-2216: Approving the cost proposal in the amount of \$35,000.00 from Crawford Murphy & Tilly for the preparation of a Risk & Resilience Assessment and an Emergency Response Plan for the Water Treatment Plant; and authorizing the Mayor to sign the 2022 Standard Agreement for Professional Services. (Closson)

3. Motion- Approve Council Decision Request 2022-2217: Approving a \$3,000 grant by the Tourism Advisory Committee from FY21/22 hotel/motel tax funds to the Mattoon Youth Wrestling in support of the IKWF Regional Event to be held on February 26-27, 2022; and authorizing the mayor to sign the agreement. (Cox)

4. Motion- Approve Council Decision Request 2022-2218: Approving the appointment of Officer Judson Wienke to regular employment status with the Mattoon Police Department after successful completion of his probationary period effective 02/13/2022. (Hall)

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT
CITY ATTORNEY
CITY CLERK
FINANCE
PUBLIC WORKS
FIRE
POLICE
ARTS AND TOURISM**

COMMENTS BY THE COUNCIL

Adjourn

CONSENT AGENDA ITEMS:

UNAPPROVED MINUTES:

Regular Meeting – February 01, 2022

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on February 1, 2022. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present were City personnel in person: City Administrator Kyle Gill, City Attorney Dan C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Phipps moved to approve the consent agenda consisting of minutes of the Regular Meeting of January 18, 2022; bills and payroll for the last half of January, 2022.

Bills and payroll for the last half of January, 2022

<u>General Fund</u>			
Payroll		\$	240,130.95
Bills		\$	<u>57,678.90</u>
	Total	\$	297,809.85
<u>Hotel Tax Administration</u>			
Payroll		\$	3,420.84
Bills		\$	<u>1,246.04</u>
	Total	\$	4,666.88
<u>Festival Management</u>			
Bills		\$	<u>700.00</u>
	Total	\$	700.00
<u>Insurance & Tort Jdgmnt</u>			
Bills		\$	<u>228.34</u>
	Total	\$	228.34
<u>Midtown TIF Fund</u>			
Bills		\$	<u>588.00</u>
	Total	\$	588.00

<u>Water Fund</u>			
Payroll		\$	43,830.71
Bills		\$	<u>29,176.48</u>
	Total	\$	73,007.19

<u>Sewer Fund</u>			
Payroll		\$	39,874.45
Bills		\$	<u>46,838.00</u>
	Total	\$	86,712.45

<u>Health Insurance Fund</u>			
Bills		\$	<u>130,242.66</u>
	Total	\$	130,242.66

<u>Motor Fuel Tax Fund</u>			
Bills		\$	<u>6,511.81</u>
	Total	\$	6,511.81

Mayor Hall declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Hall opened the floor for Public comments with no response from the Public.

NEW BUSINESS

Mayor Hall seconded by Commissioner Cox moved to approve Council Decision Request 2022-2211, authorizing the employment of Travis R. Schumacher as a probationary patrol officer for the Mattoon Police Department effective February 12, 2022, contingent upon successful completion of background, physical and psychological exams.

Mayor Hall opened the floor for discussion. Chief Gaines provided a background on Mr. Schumacher.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Phipps moved to approve Council Decision Request 2022-2212, approving the re-appointments of Sarah Dowell, Chris Suerdieck and Bob Zollmann to the Bike Trail Committee with terms ending 08/06/2023.

Mayor Hall opened the floor for discussion with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Graven seconded by Commissioner Closson moved to adopt Resolution No. 2022-3176, authorizing the funds from the Economic Development Fund in the General

Fund in the amount of \$25,000 for administration in conjunction with the Illinois Community Development Block Grant (CDBG) for North American Lighting.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3176

**RESOLUTION OF SUPPORT AND COMMITMENT OF LOCAL FUNDS
FOR A CDBG GRANT**

WHEREAS, the City of Mattoon, is applying to the State of Illinois for a Community Development Block Grant (CDBG) grant on behalf of North American Lighting for a line expansion at their Mattoon facility, and

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Illinois, and

WHEREAS, cost of the project are such that financial participation by the grantee is necessary in conjunction with CDBG funds.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the City apply for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.
- 2) that the Mayor and City Clerk on behalf of the City execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.
- 4) that the City of Mattoon does hereby commit funds from the Economic Development Fund (General Fund) in the amount of \$25,000 for use in conjunction with an Illinois Community Development Block Grant, for an estimated total project cost of \$485,252.00.

Upon motion by Commissioner Graven, seconded by Commissioner Closson, adopted this 1st day of February 2022 by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner Graven, Commissioner Phipps, Mayor Hall
NAYS (Names): None
ABSENT (Names): None

Approved this 1st day of February, 2022.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on February 1, 2022.

Mayor Hall opened the floor for discussion. Administrator Gill provided a background on NAL. Mayor Hall noted the creation of jobs with Administrator Gill stating more than 25 new jobs.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Graven moved to adopt Resolution No. 2022-3177, giving notice to the Illinois Department of Transportation of the 4th of July parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3177

WHEREAS, the City of Mattoon is sponsoring a Parade in the City of Mattoon which event constitutes a public purpose;

WHEREAS, this Parade will require the temporary closure of US 45 / IL 121, a State Highway in the City of Mattoon from Western Avenue to Broadway Ave;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mattoon that permission to close off US 45 / IL 121 from Western Avenue to Broadway Avenue as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 9:00 AM and 10:30 AM on July 04, 2022.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the 4th of July Parade.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department, and which is conspicuously marked for

the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)* The detour shall be as follows: The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.

*To be used when appropriate.

BE IT FURTHER RESOLVED that the City of Mattoon assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the City of Mattoon be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the City of Mattoon prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the City of Mattoon as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of Mattoon.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the City of Mattoon shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the City of Mattoon regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the City of Mattoon shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this 1st day of February 2022 A.D.

/s/Rick Hall
MAYOR

ATTEST:
/s/Susan J. O'Brien
MUNICIPAL CLERK

Mayor Hall opened the floor for comments. Commissioner Cox noted this, and the next three motions were standard for our parades which closed Route 45 and provided IDOT a notice.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to adopt Resolution No. 2022-3178, giving notice to the Illinois Department of Transportation of the Bagelfest parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3178

WHEREAS, the City of Mattoon is sponsoring a Parade in the City of Mattoon which event constitutes a public purpose;

WHEREAS, this Parade will require the temporary closure of US 45 / IL 121, a State Highway in the City of Mattoon from Western Avenue to Broadway Ave.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mattoon that permission to close off US 45 / IL 121 from Western Avenue to Broadway Avenue as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 10:30 AM and 11:30 AM on July 23, 2022.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the Bagelfest Parade.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which

will be maintained to the satisfaction of the Department, and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)* The detour shall be as follows: The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.

*To be used when appropriate.

BE IT FURTHER RESOLVED that the City of Mattoon assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the City of Mattoon be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the City of Mattoon prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the City of Mattoon as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of Mattoon.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the City of Mattoon shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the City of Mattoon regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the City of Mattoon shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this 1st day of February, 2022 A.D.

/s/Rick Hall
MAYOR

ATTEST:
/s/Susan J. O'Brien
MUNICIPAL CLERK

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to adopt Resolution No. 2022-3179, giving notice to the Illinois Department of Transportation of the Veterans Day parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3179

WHEREAS, the City of Mattoon is sponsoring a Parade in the City of Mattoon which event constitutes a public purpose;

WHEREAS, this Parade will require the temporary closure of US 45 / IL 121, a State Highway in the City of Mattoon from Western Avenue to Broadway Ave;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mattoon that permission to close off US 45 / IL 121 from Western Avenue to Broadway Avenue as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 10:15 AM and 11:00 AM on November 11, 2022.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the Veterans Day Parade.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)* The detour shall be as follows: The parade will only be crossing the State route at an angle from Western

Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.

*To be used when appropriate.

BE IT FURTHER RESOLVED that the City of Mattoon assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the City of Mattoon be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the City of Mattoon prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the City of Mattoon as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of Mattoon.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the City of Mattoon shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the City of Mattoon regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the City of Mattoon shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this 1st day of February, 2022 A.D.

/s/Rick Hall
MAYOR

ATTEST:

/s/Susan J. O'Brien
MUNICIPAL CLERK

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to adopt Resolution No. 2022-3180, giving notice to the Illinois Department of Transportation of the Celebrate Downtown parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3180

WHEREAS, the City of Mattoon is sponsoring a Parade in the City of Mattoon which event constitutes a public purpose;

WHEREAS, this Parade will require the temporary closure of US 45 / IL 121, a State Highway in the City of Mattoon from Broadway Avenue to Western Ave;

WHEREAS, Section 4-408 of the Illinois Highway Code Authorizes the Illinois Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Mattoon that permission to close off US 45 / IL 121 from Broadway Avenue to Western Avenue as above designated, be requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 7:00 PM and 8:00 PM on December 02, 2022.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the Celebrate Downtown Parade.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department, and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)* The detour shall be as follows: The parade will only be crossing the State route at an angle from Broadway Avenue to Western Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.

*To be used when appropriate.

BE IT FURTHER RESOLVED that the City of Mattoon assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the City of Mattoon be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the City of Mattoon prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the City of Mattoon as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of Mattoon.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the City of Mattoon shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the City of Mattoon regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the City of Mattoon shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this 1st day of February, 2022 A.D.

/s/Rick Hall

MAYOR

ATTEST:

/s/Susan J. O'Brien
MUNICIPAL CLERK

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Cox moved to adopt Special Ordinance No. 2022-1802, authorizing the establishment of a Grant Writer position in the City of Mattoon.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2022-1802

AN ORDINANCE AMENDING SPECIAL ORDINANCE 2019-1709, THE 2018-2019 COMPENSATION PLAN FOR THE MANAGERIAL AND NON-UNION NON-MANAGERIAL EMPLOYEES OF THE MUNICIPALITY FOR THE ESTABLISHMENT OF A GRANT WRITER POSITION

WHEREAS, The City Council held a special council meeting on June 22, 2021 for a planning session to discuss long term goals; and

WHEREAS, The City Council narrowed down priorities to a list of seven items they would like to address within the next four years; and

WHEREAS, Hiring a grant writer is one the priorities that made the list; and

WHEREAS, The City Council is ready to move forward with the creation of a grant writer position; and

WHEREAS, The City Council deems the position be added to the WAGE AND SALARY SCHEDULE in APPENDIX B of Special Ordinance 2021-1777 appropriate.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Amendments. The Grant Writer position is to be classified in the Pay Grade E-1 of Appendix B of the City of Mattoon Compensation Plan effective February 1, 2022, with a Base Annual Salary of \$45,000.00, and is hereby approved by the corporate authorities.

Pay Grade	Job Classification	Base Annual Salary Range
E-1	Grant Writer	\$40,000- \$55,000

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Hall, seconded by Commissioner Cox, adopted this 1st day of February, 2022, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner Graven, Commissioner Phipps
Mayor Hall

NAYS (Names): None

ABSENT (Names): None

Approved this 1st day of February 2022.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:
/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:
/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on February 1st, 2022.

Mayor Hall opened the floor for comments. Mayor Hall expounded on the objective for the Council, a new position, and creation of additional revenues for the City as well as the grant writer's salary.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Cox moved to approve Council Decision Request 2022-2213, approving the employment of Whitney Carnes for the Grant Writer position with an annual salary of \$45,000 effective February 7, 2022 to fill the newly created position in order to enhance the City's ability to research, to write and to receive competitive grants for the City of Mattoon upon completion of a drug screen and background check.

Mayor Hall opened the floor for comments. Mayor Hall noted the employment filled the new position, four applicants, interviews and Ms. Carnes as the most qualified.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps move to adopt Ordinance No. 2022-5446, amending the Code of Ordinances Chapter 34.055 Municipal Ambulance Service; Emergency Rescue Service Charges to reinstate the implement ALS Ambulance Service.

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2022-5446

AN ORDINANCE AMENDING THE MATTOON CODE OF ORDINANCES TO UPDATE THE AMBULANCE SERVICES PROVISIONS AND RE-ESTABLISHING “MUNICIPAL AMBULANCE, EMERGENCY RESCUE SERVICE CHARGES”

WHEREAS, because the City of Mattoon deemed it in the best interests of its citizens and public safety, the City of Mattoon stopped operating the city ambulance service in July of 2018; and

WHEREAS, from July 2018 to February 2022, the residents of the City were provided prompt, cost-effective, and licensed ambulance services, without major cause or incident; and

WHEREAS, despite the availability of competent and cost-effective private ambulance services, and the City has been ordered by the Illinois Labor Relations Board to reinstate ambulance services as they existed July 24, 2018; and

WHEREAS, the City ambulance service will augment and not replace the current private ambulance service serving the City of Mattoon.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Amendments. Section 34.055 of Chapter 34 of the Code of Ordinances of the City of Mattoon are hereby reenacted as follows:

§ 34.055 MUNICIPAL AMBULANCE SERVICE; EMERGENCY RESCUE SERVICE CHARGES.

(A) There is hereby established within the Fire Department of the City of Mattoon, a City ambulance service, under the command of the Fire Chief.

(B) The Fire Department, through appropriately trained personnel, shall operate and maintain emergency vehicles for Emergency Advanced Life Support Rescue Transport Services and, should it deem necessary, Emergency Non-transport Response.

(C) The Fire Department shall provide Emergency Advanced Life Support Ambulance Rescue Services.

(D) The charges for services shall be those provided for in Section 35.01 of the City of Mattoon Code of Ordinances.

(E) The Fire Department, with the advice and consent of the City Treasurer, shall establish billing practices and procedures; develop appropriate internal forms for the administration of the billing system; maintain a system of accounts receivable; render statements for services provided; and, administer the collection of unpaid accounts. This authority shall

include, subject to approval of the City Council, outsourcing or contracting of ambulance billing services.

(F) It is the intention of the City Council that all of the services provided under the authority of this section be deemed "rescue" services as defined by the Local Governmental and Governmental Employees Tort Immunity Act, specifically 745 ILCS 10/5-101 *et.seq.*

(G) The Mattoon Fire Department shall operate the ambulance service in a rotation with the existing ambulance services currently serving the City of Mattoon and the western half of Coles County, including those which may be established in the future.

Section 3. Limitation. In the operation of the Ambulance Service authorized by this ordinance, the Fire Department shall provide only those services which were provided on July 24, 2018. No additional services, including without limitation, routes, and the number or variety of apparatus dedicated to the ambulance service are authorized or permitted. No additional personnel beyond the number present or required by Collective Bargaining Agreements on July 24, 2018 are authorized or permitted to be hired or used in the operation of the ambulance service.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Section 6. This Ordinance, and its parts, are declared to be severable and any section, paragraph, clause, provision, or portion of this Ordinance that is declared invalid shall not affect the validity of any other provision of this Ordinance, which shall remain in full force and effect.

Section 7. All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Upon motion by Commissioner Cox, seconded by Commissioner Phipps, adopted this 1st day of February 2022, by a roll call vote, as follows:

AYES (Names):	<u>Commissioner Closson, Commissioner Cox,</u> <u>Commissioner Graven, Commissioner Phipps,</u> <u>Mayor Hall</u>
NAYS (Names):	<u>None</u>
ABSENT (Names):	<u>None</u>

Approved this 1st day of February, 2022.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:
/s/Susan J. O'Brien
Susan O'Brien, City Clerk

APPROVED AS TO FORM
/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on February 1st, 2022.

Commissioner Phipps seconded by Commissioner Graven moved to amend and insert a new Item “C: The Fire Department shall provide Emergency Advanced Life Support Ambulance Rescue Services.”, and to change the date to “July 24, 2018” in the ordinance.

Administrator Gill noted Attorney Proscia viewed the original Item C as redundant and removed the item. Commissioner Phipps stated this was specifically laid out in the Court documents by addressing Item C in the prior ordinance, and felt Item C should be inserted. Mayor Hall stated the insertion would have the ordinance exactly as the ordinance was previously.

Mayor Hall declared the motion to amend carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall declared the amended motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to adopt Ordinance No. 2022-5447, amending the Code of Ordinance Chapter 35.01(D)(2) to reinstate charges for Ambulance Services.

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2022-5447

**AN ORDINANCE AMENDING THE MATTOON CODE OF ORDINANCES TO
UPDATE THE FIRE DEPARTMENT AMBULANCE FEE SCHEDULE**

WHEREAS, the City of Mattoon currently has ordinances that regulate fees assessed by the Mattoon Fire Department; and

WHEREAS, the City wishes to update those fees.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Amendments. Section 35.01(D) of Chapter 35 of the Code of Ordinances of the City of Mattoon is hereby amended to include Section 35.01(D)(2) enacted as follows:

§35.01 Fees and Charges

(D) *Fire.*

(2) *Municipal ambulance service; emergency rescue service charges.*

(a) Residents of the city shall pay \$515 plus \$15.00 per mile from the scene to the hospital emergency room for basic life support, “BLS”, treatment.

(b) Residents of the city shall pay \$806 plus \$15.00 per mile from the scene to the hospital emergency room for advanced life support, “ALS”, treatment; residents shall pay \$966 plus \$15.00 per mile for ALS II treatment. Residents shall pay \$1,030 plus \$15.00 per mile for Specialty Care Transport, “SCT”, treatment.

(c) Non-residents of the city shall pay \$726 plus \$15.00 per mile from the scene to the hospital emergency room for BLS treatment.

(d) Non-residents of the city shall pay \$1,151 plus \$15.00 per mile from the scene to the hospital emergency room for ALS treatment, non-residents shall pay \$1,380.00 plus \$15.00 per mile for ALS II treatment. Non-residents shall pay \$1,480.00 plus \$15.00 per mile for SCT treatment.

(e) Patients shall be charged for advanced life support non-transport services rendered. Rates for this service shall be \$100 for residents and \$150 for a non-resident.

(f) The fee for non-emergency standby service to any commercial enterprise shall be \$100 per hour with the exception of special events authorized by the City Administration or the Fire Department and Mattoon Community Unit #2 sporting events.

(g) \$500 charge shall be assessed for any vehicle accident that requires extrication for a non-resident.

(h) Resident and non-resident public service calls will be assessed a charge of fifty dollars (\$50.00) per incident, after exceeding four (4) requests per calendar year at the discretion of the Fire Chief.

(i) Ambulance fees shall be evaluated on an annual basis and adjusted if deemed necessary by the City.

Section 3. This ordinance shall automatically increase by three (3) percent, rounded to the nearest dollar, annually beginning on May 1, 2023 and each May 1st following.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Cox, seconded by Commissioner Phipps, adopted this 1st day of February 2022, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner Graven, Commissioner Phipps,
Mayor Hall.

NAYS (Names): None

ABSENT (Names): None

Approved this 1st day of February, 2022.

/s/Rick Hall

Rick Hall, Mayor

City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on February 1st, 2022.

Mayor Hall opened the floor for discussion. Administrator Gill noted the purpose of setting fees; and reviewed area ambulance fees and keeping with Charleston. Commissioner Closson inquired about the fees with Administrator Gill and Chief Hilligoss replying anytime we transport. Commissioner Cox complimented Chief Hilligoss on preparing the ambulances for service.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Graven moved to adopt Special Ordinance No. 2022-1803, authorizing the sale of real estate owned by the City located at 33 Westwood Avenue in the amount of \$5,000 to Habitat for Humanity; and authorizing the mayor and city clerk to execute any documents. 07-2-14896-000

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO 2022-1803

**A SPECIAL ORDINANCE AUTHORIZING THE SALE OF SURPLUS REAL ESTATE
LOCATED AT 33 WESTWOOD (PIN 07-2-14896-000)**

WHEREAS, the City of Mattoon demolished a residential structure and placed a lien on the property at 33 Westwood in Mattoon; and

WHEREAS, the City of Mattoon later purchased the property at 33 Westwood through the County Tax Sale for \$800.00; and

WHEREAS, the City Council declared the property no longer necessary and authorized the solicitation of bids for the sale of the property on December 7, 2021, Special Ordinance No. 2021-1799; and

WHEREAS, Coles County Habitat for Humanity has made a bid in the amount of \$5,000.00 to purchase 33 Westwood and described as follows:

Lot Thirty-three (33), of Westwood Addition to the City of Mattoon, Coles County, Illinois. (PIN 07-2-14896-000)

; and

WHEREAS, it would be in the best interest of the City to sell this property for development of a residence.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. The City Attorney is authorized to prepare closing documents in the standard form for real estate transactions and the Mayor and City Clerk are authorized to sign documents conveying by a Municipal Corporation Deed the real estate described in Section 3. of this ordinance to Coles County Habitat for Humanity, subject to a payment in the amount of \$5,000.00.

Section 3. The real estate to be conveyed pursuant to this ordinance is legally described as:

Lot Thirty-three (33), of Westwood Addition to the City of Mattoon, Coles County, Illinois. (PIN 07-2-14896-000)

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Closson, seconded by Commissioner Graven adopted this 1st day of February, 2022, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner Graven, Commissioner Phipps,
Mayor Hall

NAYS (Names): None

ABSENT (Names): None

Approved this 1st day of February, 2022.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:
/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:
/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on February 1st, 2022.

Mayor Hall opened the floor for discussion. Administrator Gill explained Habitat's search for lots to build and the recoup of most of the lien on the property. Mayor Hall noted a new house on the tax rolls.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Cox moved to approve Council Decision Request 2022-2214, authorizing the employment of John Wurtsbaugh for the Lakes

Maintenance Worker position with the Parks/Lakes/Cemetery Department with a salary of \$53,622.40 effective February 28, 2022 upon completion of a drug screen and background check.

Mayor Hall opened the floor for comments. Administrator Gill reviewed the selection process and noted Mr. Wurtsbaugh's anticipation to work.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Cox move to adopt Resolution No. 2022-3181, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3181

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, February 01, 2022, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall

Rick Hall, Mayor

City of Mattoon, Coles County, Illinois

Mayor Hall explained compliance with State laws and retaining funding.

Mayor Hall declared the motion to approved by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted processing of ordinances for meeting, community development inspecting new hotel, Hilton Garden Inn, and its opening in Summer of 2022, and other demos. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY noted business as usual with assistance on ordinances; and reported a continuance on the Quakenbush property for two weeks. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted budget preparations, citizens' inquiries, insurance, pension; otherwise, business as usual. Mayor Hall opened the floor for questions with no response.

FINANCE announced in addition to water/sewer bills paid online, additional categories had been added for Cemetery charges and permits; reviewed Revenue Tracking through January 31st, eliminating one percent tax on groceries by the State, Unrestricted Cash of General Fund, budgets and first draft of the budget. Mayor Hall inquired as to a budget meeting with Director and Treasurer Wright stating meetings with Department Heads first. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS reviewed winter storm preparation including Public reminders and patience due to reduced labor. Mayor Hall reviewed the reduction of staff and appreciated Public Works' efforts.

FIRE reported on calls for service, inspections, training, ambulance preparation, and storm preparation. Mayor Hall noted the Chief as a key contact for a City-wide disaster plan. Chief Hilligoss noted the plan would cover all potential natural/manmade disasters and would have something to reference. Mayor Hall opened the floor for questions with no response.

POLICE reported on calls for service including 33 arrests. Mayor Hall opened the floor for questions with no response.

ARTS AND TOURISM reported on budget preparation, Bagelfest entertainment, Lightworks plan for new displays, and requests for letters of intent by grantees for grants for Board review. Mayor Hall opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Commissioner Closson reported on a meeting with Superintendent Stretch for tournaments and budgetary needs. Commissioner Cox noted a conversation with Chief Hilligoss and Administrator Gill for ambulance reinstatement, budgets and contract negotiations, and Tourism and vision of the Board. Commissioner Graven applauded Public Works, Police and Fire Departments in preparation for the winter storm. Commissioner Phipps spoke on a great meeting with Director Barber and a stakeholder on the west side drainage project. Mayor Hall acknowledged an Eagle Scout candidate in attendance and reported on the Sports Complex advancements, Public meetings, and liquor ordinance improvements.

Mayor Hall seconded by Commissioner Cox moved to recess to closed session at 7:10 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)).

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Council reconvened at 8:06 p.m.

Chief Hilligoss requested to have the City's ambulances on standby as backup due to the winter storm. Commissioner Cox stated this would be a good lead-in, since the staff had catch-up training. There was no opposition expressed.

Commissioner Cox seconded by Commissioner Phipps moved to adjourn at 8:09 p.m.

Mayor Hall declared the motion carried by the following vote; NAY Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk

BILLS & PAYROLL:

BILLS & PAYROLL BEGIN ON THE NEXT PAGE.

CITY OF MATTOON
 PAYROLL 2/4/2022
 1/15/2022-1/28/2022

G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111 SALARIES OF REG EMPLOYEES	\$ 502.17
CITY CLERK	110 5120-111 SALARIES OF REG EMPLOYEES	\$ 4,044.73
CITY ADMINISTRATOR	110 5130-111 SALARIES OF REG EMPLOYEES	\$ 1,489.30
FINANCIAL ADMINISTRATION	110 5150-111 SALARIES OF REG EMPLOYEES	\$ 1,772.40
	110 5150-114 COMPENSATED ABSENCES	\$ 35.73
COMPUTER INFO SYSTEMS	110 5170-111 SALARIES OF REG EMPLOYEES	\$ 2,475.00
	110 5170-114 COMPENSATED ABSENCES	\$ 63.46
POLICE ADMINISTRATION	110 5211-111 SALARIES OF REG EMPLOYEES	\$ 14,195.36
CRIMINAL INVESTIGATION PATROL	110 5212-111 SALARIES OF REG EMPLOYEES	\$ 11,379.72
	110 5213-111 SALARIES OF REG EMPLOYEES	\$ 75,513.31
K-9 SERVICE	110 5213-113 OVERTIME	\$ 3,825.25
	110 5214-111 SALARIES OF REG EMPLOYEES	\$ 5,317.46
SCHOOL RESOURCE PROGRAM FIRE PROTECTION ADMIN	110 5214-113 OVERTIME	\$ 7,012.92
	110 5227-111 SALARIES OF REG EMPLOYEES	\$ 6,921.32
CODE ENFORCEMENT ADMIN	110 5241-111 SALARIES OF REG EMPLOYEES	\$ 77,276.99
	110 5241-113 OVERTIME	\$ 3,055.68
	110 5241-114 COMPENSATED ABSENCES	\$ 6,691.87
PUBLIC WORKS ADMIN	110 5261-111 SALARIES OF REG EMPLOYEES	\$ 1,843.05
	110 5261-114 COMPENSATED ABSENCES	\$ 708.62
STREETS	110 5310-111 SALARIES OF REG EMPLOYEES	\$ 5,126.06
	110 5310-113 OVERTIME	\$ 7.31
	110 5310-114 COMPENSATED ABSENCES	\$ 124.66
CUSTODIAL SERVICES	110 5320-111 SALARIES OF REG EMPLOYEES	\$ 9,494.53
	110 5320-113 OVERTIME	\$ 937.76
	110 5320-114 COMPENSATED ABSENCES	\$ 1,440.78
PARK ADMINISTRATION	110 5381-111 SALARIES OF REG EMPLOYEES	\$ 2,253.42
	110 5381-114 COMPENSATED ABSENCES	\$ 57.78
LAKE MATTOON CEMETERY	110 5511-111 SALARIES OF REG EMPLOYEES	\$ 5,224.80
	110 5511-112 SALARIES OF TEMP EMPLOYEES	\$ 736.00
	110 5511-113 OVERTIME	\$ 89.87
LAKE MATTOON CEMETERY	110 5512-111 SALARIES OF REG EMPLOYEES	\$ 353.54
	110 5570-111 SALARIES OF REG EMPLOYEES	\$ 2,816.10
	110 5570-113 OVERTIME	\$ 184.69
	*** FUND 110 TOTALS ***	\$ 252,971.64
HOTEL TAX ADMINISTRATION	122 5653-111 SALARIES OF REG EMPLOYEES	\$ 2,890.58
	122 5653-114 COMPENSATED ABSENCES	\$ 30.26
	*** FUND 122 TOTALS ***	\$ 2,920.84

CITY OF MATTOON
 PAYROLL 2/4/2022
 1/15/2022-1/28/2022

WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 15,082.91
	211 5353-113	OVERTIME	\$ 1,130.21
	211 5353-114	COMPENSATED ABSENCES	\$ 644.98
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 9,215.31
	211 5354-113	OVERTIME	\$ 540.35
	211 5354-114	COMPENSATED ABSENCES	\$ 1,398.35
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 6,201.37
	211 5355-113	OVERTIME	\$ 132.68
	211 5355-114	COMPENSATED ABSENCES	\$ 353.51
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 8,700.59
	211 5356-113	OVERTIME	\$ 7.09
	211 5356-114	COMPENSATED ABSENCES	\$ 212.32
		*** FUND 211 TOTALS ***	\$ 43,619.67
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 9,215.31
	212 5342-113	OVERTIME	\$ 414.36
	212 5342-114	COMPENSATED ABSENCES	\$ 1,398.35
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 12,788.50
	212 5344-113	OVERTIME	\$ 322.50
	212 5344-114	COMPENSATED ABSENCES	\$ 1,228.58
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 6,201.38
	212 5345-113	OVERTIME	\$ 132.69
	212 5345-114	COMPENSATED ABSENCES	\$ 353.52
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 8,700.58
	212 5346-113	OVERTIME	\$ 7.09
	212 5346-114	COMPENSATED ABSENCES	\$ 212.33
		*** FUND 212 TOTALS ***	\$ 40,975.19
		*** GRAND TOTALS ***	\$ 340,487.34

CITY OF MATTOON
PAYROLL 2/4/2022
1/15/2022-1/28/2022

*** PAY CODE TOTALS ***

PAY CODE	NO OF TIMES	HOURS	AMOUNT
SALARY PAY	129	10,527.08	\$ 302,977.52
SICK PAY-AFSCME	7	127	\$ 3,660.36
VACATION PAY	10	74.5	\$ 2,245.59
OVERTIME PAY	26	165.75	\$ 7,192.67
HOLIDAY PAY-REGULAR	31	123.3	\$ 3,189.05
SICK-FD UNION	2	120	\$ 3,813.35
COMP PAID	2	28	\$ 820.99
COMP EARNED	3	52.5	\$ -
CAPTAIN PAY	3	144	\$ 144.00
SHIFT PAY	2	96	\$ 65.28
HOLIDAY PAY-OT	3	24	\$ 1,035.80
SICK-NON UNION	6	64.25	\$ 2,046.75
SHIFT PAY	4	300	\$ 234.00
REGULAR PAY	9	143	\$ 2,640.00
STRAIGHT OT POLICE	4	304	\$ 9,571.98
CLOTHING ALLOWANCE	1		\$ 850.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004395	PETTY CASH	I-202202101239	110 4651-010	RENT-BURGESS :	REIMBURSE MONEY ORDE	151297	100.00
VENDOR 01-004395 TOTALS							100.00
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:		100.00
01-001886	RICK HALL	I-FEB2022-CELLRH	110 5110-533	CELLULAR PHON:	CELL PHONE	000297	50.00
VENDOR 01-001886 TOTALS							50.00
01-003024	DAVID COX	I-FEB2022-CELLDC	110 5110-533	CELLULAR PHON:	CELL PHONE	000300	50.00
VENDOR 01-003024 TOTALS							50.00
01-004232	DAVID M PHIPPS	I-FEB2022-CELLDP	110 5110-533	CELLULAR PHON:	CELL PHONE	000302	50.00
VENDOR 01-004232 TOTALS							50.00
01-004233	JAMES E CLOSSON	I-FEB2022-CELLJC	110 5110-533	CELLULAR PHON:	CELL PHONE REIMBURSE	151264	50.00
VENDOR 01-004233 TOTALS							50.00
01-004338	INNOVATIVE STAFF SOLUT	I-102913	110 5110-579	MISC OTHER PU:	GRANT WRITER COMPENS	151283	9,000.00
VENDOR 01-004338 TOTALS							9,000.00
			DEPARTMENT 110	CITY COUNCIL	TOTAL:		9,200.00
01-003762	XEROX FINANCIAL SERVIC	I-3079453	110 5120-814	PRINT/COPY MA:	LEASE & USE PAYMENT	151314	421.20
VENDOR 01-003762 TOTALS							421.20
01-021348	LEE ENTERPRISES-CENTRA	I-121389-1	110 5120-540	ADVERTISING :	SCHEDULE OF MEETINGS	151287	113.40
01-021348	LEE ENTERPRISES-CENTRA	I-121472-1	110 5120-540	ADVERTISING :	SURPLUS REAL ESTATE-	151287	114.24
VENDOR 01-021348 TOTALS							227.64

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 120 CITY CLERK

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-024075	IL DEPT OF PUBLIC HEAL	I-202202071211	110 5120-801	VITAL RECORDS:	JANUARY VR FEES	151280	1,688.00
VENDOR 01-024075 TOTALS							1,688.00

DEPARTMENT 120 CITY CLERK TOTAL: 2,336.84

01-018700	KYLE GILL	I-FEB2022-CELLKG	110 5130-565	CELLULAR PHON:	CELL PHONE	000303	100.00
VENDOR 01-018700 TOTALS							100.00

01-038300	PERRY'S LOCKSMITH	I-79142	110 5130-319	MISCELLANEOUS:	KEYS	151296	5.50
VENDOR 01-038300 TOTALS							5.50

DEPARTMENT 130 CITY ADMINISTRATOR TOTAL: 105.50

01-002931	BETH WRIGHT	I-FEB2022-CELLEBW	110 5150-532	TELEPHONE	: CELL PHONE	151312	100.00
VENDOR 01-002931 TOTALS							100.00

DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL: 100.00

01-003762	XEROX FINANCIAL SERVIC	I-3078340	110 5211-814	PRINT/COPY MA:	LEASE PAYMENT	151313	140.34
01-003762	XEROX FINANCIAL SERVIC	I-3079453	110 5211-814	PRINT/COPY MA:	LEASE & USE PAYMENT	151314	250.06
VENDOR 01-003762 TOTALS							390.40

01-004400	BURGER KING	I-202202101231	110 5211-319	MISCELLANEOUS:	JANUARY PRISONER MEA	151260	5.10
VENDOR 01-004400 TOTALS							5.10

01-009057	TECHNOLOGY MANAGEMENT	I-T2216133	110 5211-537	I-WIN ACCESS :	COMM SVCS 12/2021	151305	501.97
VENDOR 01-009057 TOTALS							501.97

01-019020	GLOBAL TECHNICAL SYSTE	I-137000298-1	110 5211-535	RADIOS	: RADIO REPAIRS IN SQU	151273	400.70
VENDOR 01-019020 TOTALS							400.70

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-037201	PETTY CASH-MATTOON	POL I-202202041205	110 5211-573	LAUNDRY SERVI:	COURTESY CLEANERS	151235	55.00
01-037201	PETTY CASH-MATTOON	POL I-202202041205	110 5211-531	POSTAGE	: USPS	151235	59.45
01-037201	PETTY CASH-MATTOON	POL I-202202041205	110 5211-319	MISCELLANEOUS:	MCHUGHS	151235	10.00
01-037201	PETTY CASH-MATTOON	POL I-202202041205	110 5211-319	MISCELLANEOUS:	WALMART	151235	30.00
01-037201	PETTY CASH-MATTOON	POL I-202202041205	110 5211-319	MISCELLANEOUS:	HONEY BEE CAFE	151235	10.00
01-037201	PETTY CASH-MATTOON	POL I-202202041205	110 5211-319	MISCELLANEOUS:	DON SOL	151235	10.00
						VENDOR 01-037201 TOTALS	174.45
01-037800	RAY O'HERRON CO	I-2171191	110 5211-319	MISCELLANEOUS:	HAT BANDS, BUTTON CA	151299	55.46
01-037800	RAY O'HERRON CO	I-2173430	110 5211-315	UNIFORMS & CL:	DUTY BELT & PANTS	151299	79.98
						VENDOR 01-037800 TOTALS	135.44
						DEPARTMENT 211 POLICE ADMINISTRATION TOTAL:	1,608.06
01-004023	TRANSUNION RISK AND AL	I-4800121-202201-1	110 5212-579	MISC OTHER PU:	JANUARY SEARCHES	151307	114.00
						VENDOR 01-004023 TOTALS	114.00
						DEPARTMENT 212 CRIMINAL INVESTIGATION TOTAL:	114.00
01-030083	LANMAN OIL CO INC	I-202202101229	110 5223-326	FUEL	: FUEL-POLICE DEPT	151285	685.39
						VENDOR 01-030083 TOTALS	685.39
01-034603	MEARS AUTOMOTIVE, INC.	I-33570	110 5223-434	REPAIR OF VEH:	REPLACE INTAKE PIPE	151291	593.74
01-034603	MEARS AUTOMOTIVE, INC.	I-33582	110 5223-434	REPAIR OF VEH:	REPLACE BLOWER MOTOR	151291	284.17
01-034603	MEARS AUTOMOTIVE, INC.	I-33585	110 5223-434	REPAIR OF VEH:	SQUAD OIL CHANGE	151291	38.06
						VENDOR 01-034603 TOTALS	915.97
01-037201	PETTY CASH-MATTOON	POL I-202202041205	110 5223-319	MISCELLANEOUS:	HOME DEPOT	151235	40.67
						VENDOR 01-037201 TOTALS	40.67
01-041000	SECRETARY OF STATE	I-202202101232	110 5223-319	MISCELLANEOUS:	STICKER RENEWAL	004244	151.00
						VENDOR 01-041000 TOTALS	151.00
						DEPARTMENT 223 AUTOMOTIVE SERVICES TOTAL:	1,793.03

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 224 POLICE BUILDINGS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA I-1461322011		110 5224-321	UTILITIES	: 1700 WABASH	151281	1,984.93
01-002194	IL POWER MARKETING DBA I-1461322011		110 5224-321	UTILITIES	: 620 S 12TH	151281	24.32
						VENDOR 01-002194 TOTALS	2,009.25
01-004253	SYCAMORE ENGINEERING I-W81956		110 5224-439	OTHER REPAIR	: DISPATCH HEAT REPAIR	151304	864.00
						VENDOR 01-004253 TOTALS	864.00
01-030000	KULL LUMBER CO I-202202101230		110 5224-312	CLEANING SUPP:	FILTERS	151284	14.97
01-030000	KULL LUMBER CO I-202202101230		110 5224-316	TOOLS & EQUIP:	HANDLE,BROOM	151284	30.58
						VENDOR 01-030000 TOTALS	45.55
01-037201	PETTY CASH-MATTOON POL I-202202041205		110 5224-432	REPAIR OF BUI:	KULL LUMBER	151235	23.00
01-037201	PETTY CASH-MATTOON POL I-202202041205		110 5224-312	CLEANING SUPP:	WALMART	151235	7.88
						VENDOR 01-037201 TOTALS	30.88
						DEPARTMENT 224 POLICE BUILDINGS TOTAL:	2,949.68
01-001070	AMEREN ILLINOIS I-202202031166		110 5241-321	UTILITIES	: 2700 MARSHALL	004200	9.20
01-001070	AMEREN ILLINOIS I-202202081225		110 5241-321	UTILITIES	: 2700 MARSHALL	151257	121.98
01-001070	AMEREN ILLINOIS I-202202081225		110 5241-321	UTILITIES	: FIRE DEPT GARAGE	151257	61.93
						VENDOR 01-001070 TOTALS	193.11
01-001663	ADVANCED DIGITAL SOLUT I-IN37116		110 5241-814	PRINT/COPY MA:	XEROX B405	151254	17.95
01-001663	ADVANCED DIGITAL SOLUT I-IN37133		110 5241-814	PRINT/COPY MA:	XEROX 3345	151254	37.44
						VENDOR 01-001663 TOTALS	55.39
01-002194	IL POWER MARKETING DBA I-1461322011		110 5241-321	UTILITIES	: 2700 MARSHALL	151281	122.09
01-002194	IL POWER MARKETING DBA I-1461322011		110 5241-321	UTILITIES	: 2700 MARSHALL STA 3	151281	4.21
01-002194	IL POWER MARKETING DBA I-1461322011		110 5241-321	UTILITIES	: 1801 PRAIRIE	151281	41.12
01-002194	IL POWER MARKETING DBA I-1461322011		110 5241-321	UTILITIES	: 1801 PRAIRIE	151281	1.56
						VENDOR 01-002194 TOTALS	168.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003953	AMAZON CAPITAL SERVICE	I-1HD6-W1FW-4D31	110 5241-315	UNIFORMS & CL:	BOOTS	151255	119.95
					VENDOR 01-003953 TOTALS		119.95
01-004395	PETTY CASH	I-202202101238	110 5241-316	TOOLS & EQUIP:	REIMBURSE MATTOON MO	151297	6.00
					VENDOR 01-004395 TOTALS		6.00
01-007890	DUST & SON OF COLES CO	I-S4-412195	110 5241-319	MISCELLANEOUS:	OIL,PARTS CLEANER,WD	151270	292.33
					VENDOR 01-007890 TOTALS		292.33
01-010900	D TO Z SPORTS	I-28364	110 5241-315	UNIFORMS & CL:	JACKETS,EMS PANTS,TA	151268	348.40
					VENDOR 01-010900 TOTALS		348.40
01-011875	DENNING AUTOMOTIVE	I-202202081222	110 5241-434	REPAIR OF VEH:	OIL CHANGE	151269	46.80
					VENDOR 01-011875 TOTALS		46.80
01-021515	JEFF HILLIGOSS	I-FEB2022-CELLJH	110 5241-533	CELLULAR PHON:	CELL PHONE	000304	100.00
					VENDOR 01-021515 TOTALS		100.00
01-025600	ILMO PRODUCTS COMPANY	I-01260544	110 5241-313	MEDICAL & SAF:	WELDING SUPPLIES	151282	164.00
01-025600	ILMO PRODUCTS COMPANY	I-01262886	110 5241-313	MEDICAL & SAF:	CYLINDER RENTAL	151282	90.60
					VENDOR 01-025600 TOTALS		254.60
01-030000	KULL LUMBER CO	I-202202101234	110 5241-319	MISCELLANEOUS:	ICE MELT	151284	68.97
01-030000	KULL LUMBER CO	I-202202101234	110 5241-326	FUEL	: TRUFUEL	151284	10.00
					VENDOR 01-030000 TOTALS		78.97
01-033800	MATTOON WATER DEPT	I-202202031201	110 5241-321	UTILITIES	: 2700 MARSHALL	004220	30.52
01-033800	MATTOON WATER DEPT	I-202202031203	110 5241-321	UTILITIES	: 1801 PRAIRIE	004222	56.10
					VENDOR 01-033800 TOTALS		86.62

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-039600	NEAL TIRE & AUTO SERVI	I-202202071217	110 5241-318	VEHICLE PARTS: TIRES		151294	2,187.36
					VENDOR 01-039600 TOTALS		2,187.36
01-043371	SPRINGFIELD ELECTRIC	I-S7080497.001	110 5241-434	REPAIR OF VEH: LADDER 24 REPAIRS		151301	35.82
					VENDOR 01-043371 TOTALS		35.82
DEPARTMENT 241 FIRE PROTECTION ADMIN.						TOTAL:	3,974.33
01-001381	MATT FREDERICK	I-FEB2022-CELLMF	110 5261-533	CELLULAR PHON: CELL PHONE		151271	50.00
					VENDOR 01-001381 TOTALS		50.00
01-003749	STEVE SUDKAMP	I-FEB2022-CELLSS	110 5261-533	CELLULAR PHON: CELL P HONE		000301	50.00
					VENDOR 01-003749 TOTALS		50.00
01-003762	XEROX FINANCIAL SERVIC	I-3079453	110 5261-311	OFFICE SUPPLI: LEASE & USE PAYMENT		151314	30.49
					VENDOR 01-003762 TOTALS		30.49
01-023800	CONSOLIDATED COMMUNICA	I-202202031195	110 5261-532	TELEPHONE : 234-7367		004216	223.92
					VENDOR 01-023800 TOTALS		223.92
DEPARTMENT 261 COMMUNITY DEVELOPMENT						TOTAL:	354.41
01-002602	DEAN BARBER	I-FEB2022-CELLDB	110 5310-533	CELLULAR PHON: CELL PHONE		000299	33.33
					VENDOR 01-002602 TOTALS		33.33
01-003488	SSC SERVICES, INC.	I-8330	110 5310-460	OTHER PROFESS: JANITORIAL SERVICES		151302	66.00
01-003488	SSC SERVICES, INC.	I-8339	110 5310-460	OTHER PROFESS: JANITORIAL SERVICES		151302	66.00
					VENDOR 01-003488 TOTALS		132.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 310 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003762	XEROX FINANCIAL SERVIC	I-3079453	110 5310-814	PRINT/COPY MA:	LEASE & USE PAYMENT	151314	84.97
					VENDOR 01-003762 TOTALS		84.97
01-021348	LEE ENTERPRISES-CENTRA	I-121654-1	110 5310-540	ADVERTISING :	PW MNTCE WORKER ADVE	151287	69.00
					VENDOR 01-021348 TOTALS		69.00
01-022300	HOWARD'S DISPOSAL, INC	I-1506028	110 5310-421	DISPOSAL SERV:	JANUARY SERVICE	151277	22.50
					VENDOR 01-022300 TOTALS		22.50
DEPARTMENT 310 PUBLIC WORKS						TOTAL:	341.80
01-000061	HOME DEPOT	I-202202081227	110 5320-432	REPAIR OF BUI:	4-SHELF I-BEAMS	151276	498.33
					VENDOR 01-000061 TOTALS		498.33
01-002194	IL POWER MARKETING DBA	I-1461322011	110 5320-321	UTILITIES :	401 DEWITT AVE EAST	151281	54.89
					VENDOR 01-002194 TOTALS		54.89
01-003762	XEROX FINANCIAL SERVIC	I-3079453	110 5320-814	PRINT/COPY MA:	LEASE & USE PAYMENT	151314	44.54
					VENDOR 01-003762 TOTALS		44.54
01-003865	ALEX FUQUA	I-FEB2022-CELLAF	110 5320-533	CELLULAR PHON:	CELL PHONE	151272	16.66
					VENDOR 01-003865 TOTALS		16.66
01-020607	KEVIN HAMILTON	I-FEB2022-CELLKH	110 5320-533	CELLULAR PHON:	CELL PHONE	151274	16.67
					VENDOR 01-020607 TOTALS		16.67
DEPARTMENT 320 STREETS						TOTAL:	631.09

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202202031169	110 5381-321	UTILITIES	: 19TH ST	004202	24.62
01-001070	AMEREN ILLINOIS	I-202202081225	110 5381-321	UTILITIES	: CITY HALL	151257	368.94
01-001070	AMEREN ILLINOIS	I-202202081225	110 5381-321	UTILITIES	: BURGESS	151257	67.17
						VENDOR 01-001070 TOTALS	460.73
01-002194	IL POWER MARKETING DBA	I-1461322011	110 5381-321	UTILITIES	: 1718 B'DWAY UNIT B	151281	105.19
01-002194	IL POWER MARKETING DBA	I-1461322011	110 5381-321	UTILITIES	: 1701 B'DWAY	151281	62.94
01-002194	IL POWER MARKETING DBA	I-1461322011	110 5381-321	UTILITIES	: CITY HALL	151281	569.83
01-002194	IL POWER MARKETING DBA	I-1461322011	110 5381-321	UTILITIES	: 208 N 19TH	151281	12.97
01-002194	IL POWER MARKETING DBA	I-1461322011	110 5381-321	UTILITIES	: 19TH ST LIGHTS	151281	19.54
01-002194	IL POWER MARKETING DBA	I-1461322011	110 5381-321	UTILITIES	: BURGESS	151281	47.37
						VENDOR 01-002194 TOTALS	817.84
01-003488	SSC SERVICES, INC.	I-8330	110 5381-460	OTHER PROP MA:	JANITORIAL SERVICES	151302	268.00
01-003488	SSC SERVICES, INC.	I-8339	110 5381-460	OTHER PROP MA:	JANITORIAL SERVICES	151302	268.00
						VENDOR 01-003488 TOTALS	536.00
01-023800	CONSOLIDATED COMMUNICA	I-202202031198	110 5381-532	TELEPHONE	: 235-5622	004218	162.79
01-023800	CONSOLIDATED COMMUNICA	I-202202031199	110 5381-532	TELEPHONE	: 234-7376	004219	54.26
						VENDOR 01-023800 TOTALS	217.05
01-031000	LORENZ SUPPLY CO.	I-568442	110 5381-312	CLEANING SUPP:	TOWELS, TISSUE	151288	503.80
01-031000	LORENZ SUPPLY CO.	I-568772	110 5381-312	CLEANING SUPP:	ICE MELT	151288	51.56
01-031000	LORENZ SUPPLY CO.	I-568928	110 5381-319	MISCELLANEOUS:	ICE MELT	151288	38.67
						VENDOR 01-031000 TOTALS	594.03
01-033800	MATTOON WATER DEPT	I-202202031204	110 5381-321	UTILITIES	: 208 N 19TH	004223	210.32
						VENDOR 01-033800 TOTALS	210.32
01-036810	C.R. NEFF PLUMBING, HE	I-52544	110 5381-432	REPAIR OF BUI:	URINAL REPAIRS-DEPOT	151262	153.25
						VENDOR 01-036810 TOTALS	153.25

DEPARTMENT 381 CUSTODIAL SERVICES TOTAL: 2,989.22

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202202031171	110 5511-321	UTILITIES	: 311 N 6TH ST BLDG 2	004204	27.80
01-001070	AMEREN ILLINOIS	I-202202031176	110 5511-321	UTILITIES	: 1200 CHAMPAIGN	004209	25.36
01-001070	AMEREN ILLINOIS	I-202202081225	110 5511-321	UTILITIES	: PETERSON PARK	151257	135.14
						VENDOR 01-001070 TOTALS	188.30
01-002194	IL POWER MARKETING DBA I-1461322011		110 5511-321	UTILITIES	: 1200 CHAMPAIGN	151281	15.28
01-002194	IL POWER MARKETING DBA I-1461322011		110 5511-321	UTILITIES	: PETERSON PARK	151281	298.78
01-002194	IL POWER MARKETING DBA I-1461322011		110 5511-321	UTILITIES	: 212 N 12TH	151281	21.48
01-002194	IL POWER MARKETING DBA I-1461322011		110 5511-321	UTILITIES	: LAWSON PARK	151281	26.50
01-002194	IL POWER MARKETING DBA I-1461322011		110 5511-321	UTILITIES	: PETERSON PARK	151281	299.06
01-002194	IL POWER MARKETING DBA I-1461322011		110 5511-321	UTILITIES	: 500 B'DWAY	151281	11.36
						VENDOR 01-002194 TOTALS	672.46
01-020803	HARRELSON PLUMBING & H I-M1518		110 5511-440	RENTALS	: POTTY RENTAL-PARK	151275	92.00
						VENDOR 01-020803 TOTALS	92.00
						DEPARTMENT 511 PARKS TOTAL:	952.76
01-017400	TSYS	I-202202071214	110 5512-319	MISCELLANEOUS:	1/2022 LAKE CC FEES	004246	19.46
						VENDOR 01-017400 TOTALS	19.46
01-020803	HARRELSON PLUMBING & H I-M1519		110 5512-440	RENTALS	: POTTY RENTAL-MARINA	151275	92.00
						VENDOR 01-020803 TOTALS	92.00
						DEPARTMENT 512 LAKE MATTOON TOTAL:	111.46
01-001070	AMEREN ILLINOIS	I-202202031170	110 5551-321	UTILITIES	: 221 SHELBY	004203	47.55
01-001070	AMEREN ILLINOIS	I-202202031172	110 5551-321	UTILITIES	: 312 N 10TH	004205	27.22
01-001070	AMEREN ILLINOIS	I-202202031173	110 5551-321	UTILITIES	: 421 SHELBY	004206	88.42
01-001070	AMEREN ILLINOIS	I-202202031174	110 5551-321	UTILITIES	: 312 N 10TH	004207	33.05
01-001070	AMEREN ILLINOIS	I-202202031175	110 5551-321	UTILITIES	: 311 N 6TH	004208	62.20
						VENDOR 01-001070 TOTALS	258.44

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA I-1461322011		110 5551-321	UTILITIES	: T-BALL COMPLEX	151281	27.59
01-002194	IL POWER MARKETING DBA I-1461322011		110 5551-321	UTILITIES	: JFL COMPLEX	151281	136.28
01-002194	IL POWER MARKETING DBA I-1461322011		110 5551-321	UTILITIES	: BOYS COMPLEX	151281	83.28
01-002194	IL POWER MARKETING DBA I-1461322011		110 5551-321	UTILITIES	: GIRLS COMPLEX	151281	49.21
						VENDOR 01-002194 TOTALS	296.36
01-020803	HARRELSON PLUMBING & H I-M1516		110 5551-440	RENTALS	: POTTY RENTAL-SPORTS	151275	92.00
01-020803	HARRELSON PLUMBING & H I-M1517		110 5551-440	RENTALS	: POTTY RENTAL-SPORTS	151275	92.00
						VENDOR 01-020803 TOTALS	184.00
						DEPARTMENT 551 SPORTS FACILITIES TOTAL:	738.80
01-001582	AUTO, TRUCK AND FARM R I-74208		110 5570-433	REPAIR OF MAC:	1994 F350 HEATER COR	151258	831.69
						VENDOR 01-001582 TOTALS	831.69
01-002194	IL POWER MARKETING DBA I-1461322011		110 5570-321	UTILITIES	: 917 N 22ND	151281	2.93
01-002194	IL POWER MARKETING DBA I-1461322011		110 5570-321	UTILITIES	: CEMETERY	151281	16.51
						VENDOR 01-002194 TOTALS	19.44
01-002958	BATTERY SPECIALISTS, I I-185933		110 5570-433	REPAIR OF MAC:	2013 TRUCK BATTERY	151259	89.95
						VENDOR 01-002958 TOTALS	89.95
01-033800	MATTOON WATER DEPT I-202202031202		110 5570-321	UTILITIES	: 917 N 22ND	004221	16.47
						VENDOR 01-033800 TOTALS	16.47
01-039600	NEAL TIRE & AUTO SERVI I-202202101236		110 5570-433	REPAIR OF MAC:	2007 FORD F150 TIRE	151294	70.00
						VENDOR 01-039600 TOTALS	70.00
						DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL:	1,027.55

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 651 ECONOMIC DEVELOPMENT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008801	COLES TOGETHER	I-FEB2022-PLEDGE	110 5651-571	DUES & MEMBER:	PLEDGE	151266	4,166.66
						VENDOR 01-008801 TOTALS	4,166.66

DEPARTMENT 651 ECONOMIC DEVELOPMENT TOTAL: 4,166.66

VENDOR SET 110 GENERAL FUND TOTAL: 33,595.19

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001235	ANGELIA D BURGETT	I-FEB2022-CELLAB	122 5653-533	CELLULAR PHON:	CELL PHONE	151261	100.00
						VENDOR 01-001235 TOTALS	100.00
01-001517	MATTOON YOUTH WRESTLIN	I-202202101228	122 5653-825	TOURISM GRANT:	TOURISM GRANT	151290	3,000.00
						VENDOR 01-001517 TOTALS	3,000.00
01-002194	IL POWER MARKETING DBA	I-1461322011	122 5653-321	NATURAL GAS &:	1718 B'DWAY UNIT C	151281	10.13
01-002194	IL POWER MARKETING DBA	I-1461322011	122 5653-321	NATURAL GAS &:	4219 DEWITT	151281	4.68
						VENDOR 01-002194 TOTALS	14.81
01-017400	TSYS	I-202202071215	122 5653-311	OFFICE SUPPLI:	1/2022 TOURISM CC FE	004247	74.11
						VENDOR 01-017400 TOTALS	74.11
01-023800	CONSOLIDATED COMMUNICA	I-202202031194	122 5653-532	TELEPHONE	: 258-6286	004215	567.38
						VENDOR 01-023800 TOTALS	567.38
						DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL:	3,756.30
						VENDOR SET 122 HOTEL TAX FUND TOTAL:	3,756.30

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023915	IL COUNTIES RISK MANAG	I-28688	125 5150-523	PROPERTY & CA:	PROPERTY & LIABILITY	151279	40,529.38
01-023915	IL COUNTIES RISK MANAG	I-29386	125 5150-250	WORKERS' COMP:	WORKERS COMP PREMIUM	151279	67,687.50
						VENDOR 01-023915 TOTALS	108,216.88

DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL: 108,216.88

VENDOR SET 125 INSURANCE & TORT JDMNT TOTAL: 108,216.88

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 128 MIDTOWN TIF FUND

DEPARTMENT: 604 MIDTOWN TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002780	UPBEAT INC.	I-630998	128 5604-317	SITE FURNISHI:	TRASH CANS FOR DOWNT	151309	4,271.04
						VENDOR 01-002780 TOTALS	4,271.04

DEPARTMENT 604 MIDTOWN TIF DISTRICT TOTAL: 4,271.04

VENDOR SET 128 MIDTOWN TIF FUND TOTAL: 4,271.04

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 154 BROADWAY EAST BUS DIST

DEPARTMENT: 604 BROADWAY EAST BUSINESS DI

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002962	LARSON ENTERPRISES	I-202202071216	154 5604-825	BUSINESS DIST:	NOVEMBER SALES TAX R	151286	2,842.41
						VENDOR 01-002962 TOTALS	2,842.41
						DEPARTMENT 604 BROADWAY EAST BUSINESS DI	TOTAL: 2,842.41
						VENDOR SET 154 BROADWAY EAST BUS DIST	TOTAL: 2,842.41

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-202202081227	211 5353-378	PLANT MTCE &	REGULATOR, PLUG, HOSE	151276	42.65
VENDOR 01-000061 TOTALS							42.65
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5353-321	NATURAL GAS &	LAKE MATTOON PUMP	151281	68.19
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5353-321	NATURAL GAS &	LAKE PARADISE SHED	151281	9.80
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5353-321	NATURAL GAS &	E LAKE PUMP HOUSE	151281	1,347.67
VENDOR 01-002194 TOTALS							1,425.66
01-002411	DAVE BASHAM	I-FEB2022-CELLDB	211 5353-533	CELLULAR PHON:	CELL PHONE	000298	50.00
VENDOR 01-002411 TOTALS							50.00
01-003097	CINTAS	I-4108055311	211 5353-439	OTHER REPAIR :	MOP, TOWELS, MATS	151263	34.71
01-003097	CINTAS	I-4108736247	211 5353-439	OTHER REPAIR :	TOWELS, MOP, MATS	151263	34.71
VENDOR 01-003097 TOTALS							69.42
01-003690	MATHESON TRI-GAS, INC.	I-0024916749	211 5353-314	CHEMICALS :	CARBON DIOXIDE	151289	2,010.96
VENDOR 01-003690 TOTALS							2,010.96
01-003953	AMAZON CAPITAL SERVICE	I-13QH-1PXL-9NDG	211 5353-311	OFFICE SUPPLI:	DRIP PANS, BURNER ELE	151255	48.13
01-003953	AMAZON CAPITAL SERVICE	I-1MT6-XPL7-J7XW	211 5353-316	TOOLS & EQUIP:	PLASMA CUTTER, CABLE	151234	123.19
VENDOR 01-003953 TOTALS							171.32
01-004204	UNIVAR SOLUTIONS	I-49768008	211 5353-314	CHEMICALS :	CHEMICALS	151308	5,428.78
VENDOR 01-004204 TOTALS							5,428.78
01-008600	COLES MOULTRIE ELECTRI	I-202202031191	211 5353-321	NATURAL GAS &	WATER PURIFICATION P	004212	6,591.43
01-008600	COLES MOULTRIE ELECTRI	I-202202031192	211 5353-321	NATURAL GAS &	RESERVOIR CONTROL AC	004213	12.75
VENDOR 01-008600 TOTALS							6,604.18
01-009000	COMMERCIAL ELECTRIC, I	I-20345501	211 5353-432	REPAIR OF STR:	INSTALL RECEPTACLE	151267	374.92
VENDOR 01-009000 TOTALS							374.92

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-022300	HOWARD'S DISPOSAL, INC	I-1506028	211 5353-460	OTHER PROPERT:	JANUARY SERVICE	151277	87.00
VENDOR 01-022300 TOTALS							87.00
01-035365	MISSISSIPPI LIME COMPA	I-1590943	211 5353-314	CHEMICALS	: LIME	151293	6,340.80
VENDOR 01-035365 TOTALS							6,340.80
01-037976	PACE ANALYTICAL SERVIC	I-I9496856	211 5353-519	OTHER PROFESS:	PACE ANALYTICAL SERV	151295	538.00
01-037976	PACE ANALYTICAL SERVIC	I-I9496857	211 5353-519	OTHER PROFESS:	PACE ANALYTICAL SERV	151295	80.00
VENDOR 01-037976 TOTALS							618.00
01-045155	UPS	I-8Y610042	211 5353-531	POSTAGE	: SHIPPING	151310	25.04
VENDOR 01-045155 TOTALS							25.04

DEPARTMENT 353 WATER TREATMENT PLANT TOTAL: 23,248.73

01-000061	HOME DEPOT	I-202202081227	211 5354-432	REPAIR OF STR:	4-SHELF I-BEAMS	151276	498.33
VENDOR 01-000061 TOTALS							498.33
01-001070	AMEREN ILLINOIS	I-202202081225	211 5354-321	NATURAL GAS &:	SWORDS DR STANDPIPE	151257	44.59
VENDOR 01-001070 TOTALS							44.59
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5354-321	NATURAL GAS &:	12TH ST PUMP	151281	269.25
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5354-321	NATURAL GAS &:	1201 MARSHALL AVE	151281	208.97
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5354-321	NATURAL GAS &:	3919 DEWITT	151281	6.96
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5354-321	NATURAL GAS &:	SWORDS STANDPIPE	151281	20.44
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5354-321	NATURAL GAS &:	EAST TOWER DIVISION	151281	4.97
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5354-321	NATURAL GAS &:	401 DEWITT AVE EAST	151281	54.89
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5354-321	NATURAL GAS &:	621 S 12TH	151281	7.67
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5354-321	NATURAL GAS &:	S 12TH ST	151281	11.03
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5354-321	NATURAL GAS &:	1201 MARSHALL	151281	6.20
01-002194	IL POWER MARKETING DBA	I-1461322011	211 5354-321	NATURAL GAS &:	12TH ST LIGHTING	151281	13.11
VENDOR 01-002194 TOTALS							603.49

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003762	XEROX FINANCIAL SERVIC	I-3079453	211 5354-814	PRINTING/COPY: LEASE & USE	PAYMENT	151314	43.23
					VENDOR 01-003762 TOTALS		43.23
01-003865	ALEX FUQUA	I-FEB2022-CELLAF	211 5354-533	CELL PHONES : CELL PHONE		151272	16.67
					VENDOR 01-003865 TOTALS		16.67
01-008600	COLES MOULTRIE ELECTRI	I-202202031193	211 5354-321	NATURAL GAS &: SBLHC PUMP STA		004214	718.36
					VENDOR 01-008600 TOTALS		718.36
01-020607	KEVIN HAMILTON	I-FEB2022-CELLKH	211 5354-533	CELL PHONES : CELL PHONE		151274	16.67
					VENDOR 01-020607 TOTALS		16.67
DEPARTMENT 354 WATER DISTRIBUTION						TOTAL:	1,941.34
01-002589	QUADIENNT LEASING USA,	I-N9260153	211 5355-815	POSTAGE METER: POSTAGE METER LEASE		151298	155.92
					VENDOR 01-002589 TOTALS		155.92
01-002603	MIDWEST CREDIT & COLLE	I-010009242201310000	211 5355-579	COLLECTION FE: WATER/SEWER COLLECTI		151292	186.47
					VENDOR 01-002603 TOTALS		186.47
01-003880	NCR PAYMENT SOLUTIONS	I-202202081223	211 5355-811	BANK SERVICE : EPAY FEES 1/2022		004243	1,371.78
					VENDOR 01-003880 TOTALS		1,371.78
01-004395	PETTY CASH	I-202202101237	211 5355-531	POSTAGE : REIMBURSE USPS		151297	12.54
					VENDOR 01-004395 TOTALS		12.54
01-017400	TSYS	I-202202071213	211 5355-811	BANK SERVICE : 1/2022 FINANCE CC FE		004245	60.93
					VENDOR 01-017400 TOTALS		60.93
DEPARTMENT 355 ACCOUNTING & COLLECTION						TOTAL:	1,787.64

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 356 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002602	DEAN BARBER	I-FEB2022-CELLDB	211 5356-533	CELLULAR PHON:	CELL PHONE	000299	33.33
VENDOR 01-002602 TOTALS							33.33
01-003488	SSC SERVICES, INC.	I-8330	211 5356-460	OTHER PROPRT:	JANITORIAL SERVICES	151302	66.00
01-003488	SSC SERVICES, INC.	I-8339	211 5356-460	OTHER PROPRT:	JANITORIAL SERVICES	151302	66.00
VENDOR 01-003488 TOTALS							132.00
01-003762	XEROX FINANCIAL SERVIC	I-3079453	211 5356-814	PRINT/COPY MA:	LEASE & USE PAYMENT	151314	82.48
VENDOR 01-003762 TOTALS							82.48
01-021348	LEE ENTERPRISES-CENTRA	I-121654-1	211 5356-540	ADVERTISING :	PW MNTCE WORKER ADVE	151287	69.00
VENDOR 01-021348 TOTALS							69.00

DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL: 316.81

VENDOR SET 211 WATER FUND TOTAL: 27,294.52

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-202202081227	212 5342-432	REPAIR OF STR:	4-SHELF I-BEAMS	151276	498.34
					VENDOR 01-000061 TOTALS		498.34
01-001383	STARK EXCAVATING, INC.	I-202202081218	212 5342-730	IMPROVEMENTS :	CSO PIPING PHASE 1	151303	840,083.80
					VENDOR 01-001383 TOTALS		840,083.80
01-002194	IL POWER MARKETING DBA	I-1461322011	212 5342-321	UTILITIES :	401 DEWITT AVE EAST	151281	54.89
					VENDOR 01-002194 TOTALS		54.89
01-002429	SHIRLEY UTILITY CONSTR	I-2022001	212 5342-730	IMPROVEMENTS :	WATER SERVICE BORE	151300	600.00
					VENDOR 01-002429 TOTALS		600.00
01-002879	IL CENTRAL RAILROAD	I-9500234271	212 5342-440	RENTALS :	SEWAGE PIPE	151278	50.00
					VENDOR 01-002879 TOTALS		50.00
01-003762	XEROX FINANCIAL SERVIC	I-3079453	212 5342-814	PRINTING/COPY:	LEASE & USE PAYMENT	151314	43.23
					VENDOR 01-003762 TOTALS		43.23
01-003865	ALEX FUQUA	I-FEB2022-CELLAF	212 5342-533	CELL PHONES :	CELL PHONE	151272	16.67
					VENDOR 01-003865 TOTALS		16.67
01-020607	KEVIN HAMILTON	I-FEB2022-CELLKH	212 5342-533	CELL PHONES :	CELL PHONE	151274	16.66
					VENDOR 01-020607 TOTALS		16.66
01-036810	C.R. NEFF PLUMBING, HE	I-52628	212 5342-730	IMPROVEMENTS :	N 11TH SEWER CAMERA	151262	220.00
					VENDOR 01-036810 TOTALS		220.00

DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL: 841,583.59

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 343 SEWER LIFT STATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202202081224	212 5343-321	NATURAL GAS &: N 45 LIFT STA		151256	128.46
01-001070	AMEREN ILLINOIS	I-202202081224	212 5343-321	NATURAL GAS &: RILEY CREEK SEWAGE		151256	2,827.20
01-001070	AMEREN ILLINOIS	I-202202081224	212 5343-321	NATURAL GAS &: LOGAN/SHELBY SEWAGE		151256	38.31
01-001070	AMEREN ILLINOIS	I-202202081224	212 5343-321	NATURAL GAS &: WILLOWSHIRE SEWER		151256	72.93
01-001070	AMEREN ILLINOIS	I-202202081224	212 5343-321	NATURAL GAS &: 28TH LIFT STA		151256	72.42
01-001070	AMEREN ILLINOIS	I-202202081224	212 5343-321	NATURAL GAS &: FAIRFIELD LIFT STA		151256	32.95
01-001070	AMEREN ILLINOIS	I-202202081224	212 5343-321	NATURAL GAS &: N 19TH LIFT STA		151256	39.86
						VENDOR 01-001070 TOTALS	3,212.13
01-001620	VERIZON WIRELESS	I-9897881847	212 5343-533	CELLULAR PHON: MOBILES		151311	169.26
						VENDOR 01-001620 TOTALS	169.26
01-002194	IL POWER MARKETING DBA	I-1461322011	212 5343-321	NATURAL GAS &: 11669 US HWY 45		151281	133.82
01-002194	IL POWER MARKETING DBA	I-1461322011	212 5343-321	NATURAL GAS &: 4220 DEWITT		151281	15.66
01-002194	IL POWER MARKETING DBA	I-1461322011	212 5343-321	NATURAL GAS &: 2521 N 6TH		151281	1,641.91
01-002194	IL POWER MARKETING DBA	I-1461322011	212 5343-321	NATURAL GAS &: 3601 OAK		151281	54.23
01-002194	IL POWER MARKETING DBA	I-1461322011	212 5343-321	NATURAL GAS &: GARFIELD AVE		151281	53.61
01-002194	IL POWER MARKETING DBA	I-1461322011	212 5343-321	NATURAL GAS &: 206 MCFALL RD		151281	6.58
01-002194	IL POWER MARKETING DBA	I-1461322011	212 5343-321	NATURAL GAS &: 1503 N 19TH		151281	14.81
						VENDOR 01-002194 TOTALS	1,920.62
01-008600	COLES MOULTRIE ELECTRI	I-202202031189	212 5343-321	NATURAL GAS &: GOLDEN VALLEY SEWER		004210	361.51
01-008600	COLES MOULTRIE ELECTRI	I-202202031190	212 5343-321	NATURAL GAS &: SBLHC LIFT STA		004211	211.71
						VENDOR 01-008600 TOTALS	573.22
DEPARTMENT 343 SEWER LIFT STATIONS						TOTAL:	5,875.23
01-001070	AMEREN ILLINOIS	I-202202031167	212 5344-321	NATURAL GAS &: 820 S 5TH PLACE		004201	533.76
01-001070	AMEREN ILLINOIS	I-202202081224	212 5344-321	NATURAL GAS &: WASTEWATER PLANT		151256	7,564.51
						VENDOR 01-001070 TOTALS	8,098.27
01-002194	IL POWER MARKETING DBA	I-1461322011	212 5344-321	NATURAL GAS &: 820 S 5TH PLACE		151281	12,805.64
						VENDOR 01-002194 TOTALS	12,805.64

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003097	CINTAS	I-4109289242	212 5344-439	OTHER REPAIR :	MATS,TOWELS	151263	18.15
					VENDOR 01-003097 TOTALS		18.15
01-003762	XEROX FINANCIAL SERVIC	I-3079453	212 5344-814	COPY MACHINE :	LEASE & USE PAYMENT	151314	48.08
					VENDOR 01-003762 TOTALS		48.08
01-004298	WM CORPORATE SERVICES,	I-14-42404-12373	212 5344-460	OTHER PROPERT:	SLUDGE DISPOSAL	004248	97.26
					VENDOR 01-004298 TOTALS		97.26
01-004308	COGENT	I-5528637	212 5344-366	PLANT MTCE & :	FLUID DETECTION CNTR	151265	2,002.35
01-004308	COGENT	I-5528813	212 5344-433	REPAIR OF MAC:	INSTALL RAS LEVEL SE	151265	2,573.95
					VENDOR 01-004308 TOTALS		4,576.30
01-021348	LEE ENTERPRISES-CENTRA	I-123125-1	212 5344-730	IMPROVEMENTS :	BID NOTICE-WWTP CLAR	151287	43.40
					VENDOR 01-021348 TOTALS		43.40
01-023800	CONSOLIDATED COMMUNICA	I-202202031197	212 5344-532	TELEPHONE :	234-6828	004217	593.22
					VENDOR 01-023800 TOTALS		593.22
01-030000	KULL LUMBER CO	I-202202071212	212 5344-366	PLANT MTCE & :	LUMBER	151284	7.98
					VENDOR 01-030000 TOTALS		7.98
01-044325	TERMINIX	I-572447	212 5344-439	OTHER REPAIR :	PEST CONTROL	151306	60.00
					VENDOR 01-044325 TOTALS		60.00
DEPARTMENT 344 WASTEWATER TREATMNT PLANT						TOTAL:	26,348.30
01-002589	QUADIANT LEASING USA,	I-N9260153	212 5345-815	POSTAGE METER:	POSTAGE METER LEASE	151298	155.93
					VENDOR 01-002589 TOTALS		155.93

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003880	NCR PAYMENT SOLUTIONS	I-202202081223	212 5345-811	BANK SERVICE	: EPAY FEES 1/2022	004243	1,371.78
					VENDOR 01-003880 TOTALS		1,371.78
01-004395	PETTY CASH	I-202202101237	212 5345-531	POSTAGE	: REIMBURSE USPS	151297	12.54
					VENDOR 01-004395 TOTALS		12.54
01-017400	TSYS	I-202202071213	212 5345-811	BANK SERVICE	: 1/2022 FINANCE CC FE	004245	60.94
					VENDOR 01-017400 TOTALS		60.94
DEPARTMENT 345 ACCOUNTING & COLLECTION TOTAL:							1,601.19
01-002602	DEAN BARBER	I-FEB2022-CELLDB	212 5346-533	CELLULAR PHON:	CELL PHONE	000299	33.34
					VENDOR 01-002602 TOTALS		33.34
01-003488	SSC SERVICES, INC.	I-8330	212 5346-460	OTHER PROPRT:	JANITORIAL SERVICES	151302	66.00
01-003488	SSC SERVICES, INC.	I-8339	212 5346-460	OTHER PROPRT:	JANITORIAL SERVICES	151302	66.00
					VENDOR 01-003488 TOTALS		132.00
01-003762	XEROX FINANCIAL SERVIC	I-3079453	212 5346-814	PRINT/COPY MA:	LEASE & USE PAYMENT	151314	82.48
					VENDOR 01-003762 TOTALS		82.48
01-021348	LEE ENTERPRISES-CENTRA	I-121654-1	212 5346-540	ADVERTISING	: PW MNTCE WORKER ADVE	151287	69.00
					VENDOR 01-021348 TOTALS		69.00
DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL:							316.82
VENDOR SET 212 SEWER FUND TOTAL:							875,725.13
REPORT GRAND TOTAL:							1,055,701.47

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2021-2022	110-4651-010	RENT-BURGESS AU*NON-EXPENS	100.00	5,000-	1,187.50		
	110-5110-533	CELLULAR PHONE	200.00	3,000	1,000.00		
	110-5110-579	MISC OTHER PURCHASED SERVI	9,000.00	3,000	6,228.80-	Y	
	110-5120-540	ADVERTISING	227.64	6,640	4,601.16		
	110-5120-801	VITAL RECORDS FEE REMITTAN	1,688.00	18,000	3,900.00		
	110-5120-814	PRINT/COPY MACH LEASE & MA	421.20	4,700	601.11		
	110-5130-319	MISCELLANEOUS SUPPLIES	5.50	150	141.97		
	110-5130-565	CELLULAR PHONE EXP REIMB	100.00	1,200	200.00		
	110-5150-532	TELEPHONE	100.00	2,000	464.02		
	110-5211-315	UNIFORMS & CLOTHING	79.98	5,000	4,137.06-	Y	
	110-5211-319	MISCELLANEOUS SUPPLIES	120.56	3,150	1,452.94		
	110-5211-531	POSTAGE	59.45	2,500	871.15		
	110-5211-535	RADIOS	400.70	20,000	9,110.34		
	110-5211-537	I-WIN ACCESS CHARGE	501.97	6,500	1,480.30		
	110-5211-573	LAUNDRY SERVICES	55.00	500	445.00		
	110-5211-814	PRINT/COPY MACH LEASE & MA	390.40	5,500	1,096.09		
	110-5212-579	MISC OTHER PURCHASED SERVI	114.00	2,000	922.00		
	110-5223-319	MISCELLANEOUS SUPPLIES	191.67	1,800	998.34		
	110-5223-326	FUEL	685.39	60,000	7,026.73		
	110-5223-434	REPAIR OF VEHICLES	915.97	25,000	11,204.20-	Y	
	110-5224-312	CLEANING SUPPLIES	22.85	3,000	902.77		
	110-5224-316	TOOLS & EQUIPMENT	30.58	1,000	826.51		
	110-5224-321	UTILITIES	2,009.25	55,000	9,219.25		
	110-5224-432	REPAIR OF BUILDINGS	23.00	10,000	4,106.64-	Y	
	110-5224-439	OTHER REPAIR & MAINT SRVCS	864.00	15,000	6,613.51		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	254.60	7,550	1,389.77-	Y	
	110-5241-315	UNIFORMS & CLOTHING	468.35	43,525	23,757.08		
	110-5241-316	TOOLS & EQUIPMENT	6.00	8,700	2,177.34		
	110-5241-318	VEHICLE PARTS	2,187.36	4,000	1,358.68		
	110-5241-319	MISCELLANEOUS SUPPLIES	361.30	3,400	1,754.12		
	110-5241-321	UTILITIES	448.71	8,200	1,834.31		
	110-5241-326	FUEL	10.00	12,000	469.19		
	110-5241-434	REPAIR OF VEHICLES	82.62	23,000	33,009.96-	Y	
	110-5241-533	CELLULAR PHONE	100.00	1,200	200.00		
	110-5241-814	PRINT/COPY MACH LEASE & MA	55.39	1,000	381.84		
	110-5261-311	OFFICE SUPPLIES	30.49	600	249.99		
	110-5261-532	TELEPHONE	223.92	2,300	12.48-	Y	
	110-5261-533	CELLULAR PHONE	100.00	1,200	200.00		
	110-5310-421	DISPOSAL SERVICES	22.50	28,000	8,336.36		
	110-5310-460	OTHER PROFESSIONAL SERVICE	132.00	3,500	642.04		
	110-5310-533	CELLULAR PHONE	33.33	1,200	438.12		
	110-5310-540	ADVERTISING	69.00	100	238.00-	Y	
	110-5310-814	PRINT/COPY MACH LEASE & MA	84.97	1,000	203.79		
	110-5320-321	UTILITIES	54.89	8,000	4,425.67		
	110-5320-432	REPAIR OF BUILDINGS	498.33	2,000	659.32		
	110-5320-533	CELLULAR PHONE	33.33	400	66.70		
	110-5320-814	PRINT/COPY MACH LEASE & MA	44.54	500	58.49		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5381-312	CLEANING SUPPLIES	555.36	3,500	579.28		
	110-5381-319	MISCELLANEOUS SUPPLIES	38.67	2,000	0.88		
	110-5381-321	UTILITIES	1,488.89	50,000	12,111.73		
	110-5381-432	REPAIR OF BUILDINGS	153.25	16,000	6,239.80-	Y	
	110-5381-460	OTHER PROP MAINT SERVICES	536.00	18,000	3,650.94		
	110-5381-532	TELEPHONE	217.05	2,000	201.43-	Y	
	110-5511-321	UTILITIES	860.76	23,000	5,563.48		
	110-5511-440	RENTALS	92.00	3,500	2,139.00		
	110-5512-319	MISCELLANEOUS SUPPLIES	19.46	18,000	1,821.55		
	110-5512-440	RENTALS	92.00	4,000	1,239.00		
	110-5551-321	UTILITIES	554.80	30,000	3,135.24		
	110-5551-440	RENTALS	184.00	5,000	3,192.28-	Y	
	110-5570-321	UTILITIES	35.91	4,000	2,233.82		
	110-5570-433	REPAIR OF MACHINERY	991.64	5,000	4,921.02-	Y	
	110-5651-571	DUES & MEMBERSHIPS	4,166.66	50,000	8,333.40		
	122-5653-311	OFFICE SUPPLIES	74.11	2,000	816.74		
	122-5653-321	NATURAL GAS & ELECTRIC (CI	14.81	2,600	309.46		
	122-5653-532	TELEPHONE	567.38	7,000	2,997.77		
	122-5653-533	CELLULAR PHONE	100.00	1,200	200.00		
	122-5653-825	TOURISM GRANTS	3,000.00	125,000	66,230.05		
	125-5150-250	WORKERS' COMPENSATION	67,687.50	532,766	11,509.61		
	125-5150-523	PROPERTY & CASUALTY INSURA	40,529.38	335,584	24,723.61		
	128-5604-317	SITE FURNISHINGS	4,271.04	2,500	1,771.04-	Y	
	154-5604-825	BUSINESS DISTRICT GRANTS	2,842.41	26,200	2,789.37-	Y	
	211-5353-311	OFFICE SUPPLIES	48.13	600	6.52		
	211-5353-314	CHEMICALS	13,780.54	215,000	29,987.74		
	211-5353-316	TOOLS & EQUIPMENT	123.19	1,500	623.68		
	211-5353-321	NATURAL GAS & ELECTRIC	8,029.84	140,000	51,929.39		
	211-5353-378	PLANT MTCE & REPAIR	42.65	10,000	7,935.13-	Y	
	211-5353-432	REPAIR OF STRUCTURES	374.92	13,000	7,047.72		
	211-5353-439	OTHER REPAIR & MAINT. SERV	69.42	3,000	575.36		
	211-5353-460	OTHER PROPERTY MAINT. SERV	87.00	35,000	22,448.00		
	211-5353-519	OTHER PROFESSIONAL SERVICE	618.00	15,000	10,774.50		
	211-5353-531	POSTAGE	25.04	100	31.51		
	211-5353-533	CELLULAR PHONE	50.00	1,500	675.91		
	211-5354-321	NATURAL GAS & ELECTRIC	1,366.44	29,000	10,961.78		
	211-5354-432	REPAIR OF STRUCTURES	498.33	2,500	1,159.32		
	211-5354-533	CELL PHONES	33.34	1,000	180.51		
	211-5354-814	PRINTING/COPY MACH LEASE/M	43.23	600	171.48		
	211-5355-531	POSTAGE	12.54	16,000	4,085.80		
	211-5355-579	COLLECTION FEES	186.47	1,500	880.87-	Y	
	211-5355-811	BANK SERVICE CHARGES	1,432.71	15,000	537.40-	Y	
	211-5355-815	POSTAGE METER LEASE & MAIN	155.92	1,500	384.15		
	211-5356-460	OTHER PROPERTY MAINT SVCS	132.00	3,500	642.03		
	211-5356-533	CELLULAR PHONE	33.33	1,200	438.06		
	211-5356-540	ADVERTISING	69.00	100	289.80-	Y	
	211-5356-814	PRINT/COPY MACH LEASE & MA	82.48	1,000	227.22		
	212-5342-321	UTILITIES	54.89	5,000	2,152.08		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	212-5342-432	REPAIR OF STRUCTURES	498.34	15,000	16,110.72-		Y
	212-5342-440	RENTALS	50.00	10,000	3,366.89-		Y
	212-5342-533	CELL PHONES	33.33	1,000	180.52		
	212-5342-730	IMPROVEMENTS OTHER THAN BL	840,903.80	8,226,250	4,337,025.18		
	212-5342-814	PRINTING/COPY MACH LEASE/M	43.23	500	71.48		
	212-5343-321	NATURAL GAS & ELECTRIC	5,705.97	51,000	7,286.86		
	212-5343-533	CELLULAR PHONE	169.26	2,000	307.40		
	212-5344-321	NATURAL GAS & ELECTRIC	20,903.91	240,000	57,077.88		
	212-5344-366	PLANT MTCE & REPAIR MATERI	2,010.33	30,000	54,786.70-		Y
	212-5344-433	REPAIR OF MACHINERY	2,573.95	25,000	2,291.13-		Y
	212-5344-439	OTHER REPAIR & MNTCE SERVI	78.15	14,000	5,542.31		
	212-5344-460	OTHER PROPERTY MTCE SERVIC	97.26	30,000	17,436.54		
	212-5344-532	TELEPHONE	593.22	7,000	1,043.84		
	212-5344-730	IMPROVEMENTS OTHER THAN BL	43.40	470,000	278,346.70-		Y
	212-5344-814	COPY MACHINE	48.08	800	311.54		
	212-5345-531	POSTAGE	12.54	16,000	4,085.78		
	212-5345-811	BANK SERVICE CHARGES	1,432.72	15,000	536.45-		Y
	212-5345-815	POSTAGE METER LEASE & MTCE	155.93	1,500	384.15		
	212-5346-460	OTHER PROPERTY MAINT SVCS	132.00	3,500	642.03		
	212-5346-533	CELLULAR PHONE	33.34	1,200	437.96		
	212-5346-540	ADVERTISING	69.00	100	252.00-		Y
	212-5346-814	PRINT/COPY MACH LEASE & MA	82.48	1,000	227.22		
		TOTAL:	1,055,701.47				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110	NON-DEPARTMENTAL	100.00
110-110	CITY COUNCIL	9,200.00
110-120	CITY CLERK	2,336.84
110-130	CITY ADMINISTRATOR	105.50
110-150	FINANCIAL ADMINISTRATION	100.00
110-211	POLICE ADMINISTRATION	1,608.06
110-212	CRIMINAL INVESTIGATION	114.00
110-223	AUTOMOTIVE SERVICES	1,793.03
110-224	POLICE BUILDINGS	2,949.68
110-241	FIRE PROTECTION ADMIN.	3,974.33
110-261	COMMUNITY DEVELOPMENT	354.41
110-310	PUBLIC WORKS	341.80
110-320	STREETS	631.09
110-381	CUSTODIAL SERVICES	2,989.22
110-511	PARKS	952.76
110-512	LAKE MATTOON	111.46

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110-551	SPORTS FACILITIES	738.80
110-570	DODGE GROVE CEMETERY	1,027.55
110-651	ECONOMIC DEVELOPMENT	4,166.66

110 TOTAL	GENERAL FUND	33,595.19
122-653	HOTEL TAX ADMINISTRATION	3,756.30

122 TOTAL	HOTEL TAX FUND	3,756.30
125-150	FINANCIAL ADMINISTRATION	108,216.88

125 TOTAL	INSURANCE & TORT JDGMNT	108,216.88
128-604	MIDTOWN TIF DISTRICT	4,271.04

128 TOTAL	MIDTOWN TIF FUND	4,271.04
154-604	BROADWAY EAST BUSINESS DI	2,842.41

154 TOTAL	BROADWAY EAST BUS DIST	2,842.41
211-353	WATER TREATMENT PLANT	23,248.73
211-354	WATER DISTRIBUTION	1,941.34
211-355	ACCOUNTING & COLLECTION	1,787.64
211-356	ADMINISTRATIVE & GENERAL	316.81

211 TOTAL	WATER FUND	27,294.52
212-342	SEWER COLLECTION SYSTEM	841,583.59
212-343	SEWER LIFT STATIONS	5,875.23
212-344	WASTEWATER TREATMNT PLANT	26,348.30
212-345	ACCOUNTING & COLLECTION	1,601.19
212-346	ADMINISTRATIVE & GENERAL	316.82

212 TOTAL	SEWER FUND	875,725.13

** TOTAL **		1,055,701.47

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON
FUND : 221 HEALTH INSURANCE FUND
DEPARTMENT: 412 HEALTH PLAN ADMIN
INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999
PAY DATE RANGE: 2/02/2022 THRU 2/15/2022
BUDGET TO USE: CB-CURRENT BUDGET

BANK: EHBK

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003493	WAGeworks, INC.	I-0122-TR39409	221 5412-211	HEALTH PLAN A:	JANUARY COBRA	151317	43.90
						VENDOR 01-003493 TOTALS	43.90
						DEPARTMENT 412 HEALTH PLAN ADMIN	TOTAL: 43.90
01-003639	AETNA	I-202202031164	221 5413-211	MEDICAL CLAIM:	AETNA	004225	122,361.76
01-003639	AETNA	I-202202031165	221 5413-211	MEDICAL CLAIM:	AETNA	004226	4,955.56
01-003639	AETNA	I-202202101233	221 5413-211	MEDICAL CLAIM:	AETNA	004250	46,034.63
						VENDOR 01-003639 TOTALS	173,351.95
						DEPARTMENT 413 MEDICAL CLAIMS	TOTAL: 173,351.95
01-003639	AETNA	I-202202031164	221 5414-211	RX CLAIMS	: AETNA	004225	11,767.51
01-003639	AETNA	I-202202031165	221 5414-211	RX CLAIMS	: AETNA	004226	17,840.75
01-003639	AETNA	I-202202101233	221 5414-211	RX CLAIMS	: AETNA	004250	23.88
						VENDOR 01-003639 TOTALS	29,584.38
						DEPARTMENT 414 RX CLAIMS	TOTAL: 29,584.38
01-000336	RICHARD PINNELL	I-202202081219	221 5416-211	REFUNDS REIMB:	REFUND FEBRUARY INSU	151316	181.79
						VENDOR 01-000336 TOTALS	181.79
01-004339	ROBERT ZSCHAU	I-202202081221	221 5416-211	REFUNDS REIMB:	REFUND FEBRUARY INSU	151318	361.91
						VENDOR 01-004339 TOTALS	361.91
						DEPARTMENT 416 REFUNDS REIMB & MISC EXP	TOTAL: 543.70
01-002761	OPTUM	I-10199067449	221 5418-212	SECTION 125 B:	JANUARY FSA	151315	150.00
						VENDOR 01-002761 TOTALS	150.00
						DEPARTMENT 418 SECTION 125 PLAN	TOTAL: 150.00
						VENDOR SET 221 HEALTH INSURANCE FUND	TOTAL: 203,673.93
						REPORT GRAND TOTAL:	203,673.93

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2021-2022	221-5412-211	HEALTH PLAN ADMINISTRATION	43.90	609,660	162,890.47		
	221-5413-211	MEDICAL CLAIMS	173,351.95	2,993,426	928,474.47		
	221-5414-211	RX CLAIMS	29,584.38	1,178,744	429,338.59		
	221-5416-211	REFUNDS REIMBURSEMENTS & M	543.70	0	4,542.58-	Y	
	221-5418-212	SECTION 125 BENEFIT PLAN A	150.00	1,800	300.00		
		TOTAL:	203,673.93				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	43.90
221-413	MEDICAL CLAIMS	173,351.95
221-414	RX CLAIMS	29,584.38
221-416	REFUNDS REIMB & MISC EXPS	543.70
221-418	SECTION 125 PLAN	150.00

221 TOTAL	HEALTH INSURANCE FUND	203,673.93

	** TOTAL **	203,673.93

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 415 DENTAL CLAIMS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-202202031200	221 5415-211	DENTAL CLAIMS: DELTA DENTAL-ASC		004224	538.40
01-000276	DELTA DENTAL-ASC	I-202202101235	221 5415-211	DENTAL CLAIMS: DELTA DENTAL-ASC		004249	1,383.50
						VENDOR 01-000276 TOTALS	1,921.90

DEPARTMENT 415 DENTAL CLAIMS TOTAL: 1,921.90

VENDOR SET 221 HEALTH INSURANCE FUND TOTAL: 1,921.90

REPORT GRAND TOTAL: 1,921.90

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2021-2022	221-5415-211	DENTAL CLAIMS	1,921.90	97,064	37,669.21		
		TOTAL:	1,921.90				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-415	DENTAL CLAIMS	1,921.90

221 TOTAL	HEALTH INSURANCE FUND	1,921.90

	** TOTAL **	1,921.90

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021348	LEE ENTERPRISES-CENTRA	I-122465-1	121 5321-540	ADVERTISING	: DEWITT AVE RESURFACI	151321	51.80
01-021348	LEE ENTERPRISES-CENTRA	I-123481-1	121 5321-540	ADVERTISING	: DEWITT AVE RESURFACI	151321	47.60
						VENDOR 01-021348 TOTALS	99.40
01-045400	UPCHURCH GROUP INC	I-202202081220	121 5321-730	IMPROVEMENTS	: DEWITT AVE RESURFACI	151322	538.00
						VENDOR 01-045400 TOTALS	538.00
						DEPARTMENT 321 STREETS TOTAL:	637.40

01-001070	AMEREN ILLINOIS	I-202202031168	121 5326-321	NATURAL GAS &:	208 N 19TH	004227	697.84
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	9TH & CHARLESTON	151319	35.37
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	19TH & RICHMOND	151319	34.50
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	17TH & CHARLESTON	151319	33.66
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	14TH & CHARLSETON	151319	33.60
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	LOGAN & CHARLESTON	151319	33.31
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	15TH & CHARLESTON	151319	33.79
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	18TH & MARSHALL	151319	37.11
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	18TH & CHARLESTON	151319	33.05
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	19TH & WESTERN	151319	97.99
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	CHARLESTON & SWORDS	151319	35.70
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	1600 B'DWAY	151319	73.30
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	19TH & CHARLESTON	151319	33.31
01-001070	AMEREN ILLINOIS	I-202202081226	121 5326-321	NATURAL GAS &:	CHARLESTON & CRESTVI	151319	36.28
						VENDOR 01-001070 TOTALS	1,248.81

01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	9TH & CHARLESTON	151320	9.61
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	19TH & RICHMOND	151320	8.42
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	208 N 19TH STREET	151320	2,435.47
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	7TH & CHARLESTON	151320	7.71
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	14TH & CHARLESTON	151320	7.48
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	208 N 19TH ST	151320	1,357.04
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	LOGAN & CHARLESTON	151320	7.00
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	15TH & CHARLESTON	151320	7.62
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	18TH & MARSHALL	151320	11.55
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	18TH & CHARLESTON	151320	6.67
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	19TH & WESTERN	151320	90.71
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	6TH & CHARLESTON	151320	8.56
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	CHARLESTON & SWORDS	151320	9.84
01-002194	IL POWER MARKETING DBA	I-1461322011*	121 5326-321	NATURAL GAS &:	B'DWAY & CHARLESTON	151320	66.91

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 326 STREET LIGHTING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/02/2022 THRU 2/15/2022

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA I-1461322011*		121 5326-321	NATURAL GAS &	19TH & CHARLESTON	151320	7.00
01-002194	IL POWER MARKETING DBA I-1461322011*		121 5326-321	NATURAL GAS &	CHARLESTON & CRESTVI	151320	10.55
						VENDOR 01-002194 TOTALS	4,052.14
01-008600	COLES MOULTRIE ELECTRI I-202202031177		121 5326-321	NATURAL GAS &	OLD STATE VILLAGE	004228	14.50
01-008600	COLES MOULTRIE ELECTRI I-202202031178		121 5326-321	NATURAL GAS &	SOUTH 9TH ST	004229	14.60
01-008600	COLES MOULTRIE ELECTRI I-202202031179		121 5326-321	NATURAL GAS &	SUNRISE APTS	004230	14.60
01-008600	COLES MOULTRIE ELECTRI I-202202031180		121 5326-321	NATURAL GAS &	RT 16 & LERNA RD	004231	38.86
01-008600	COLES MOULTRIE ELECTRI I-202202031181		121 5326-321	NATURAL GAS &	RT 16, HURST, LERNA,	004232	94.66
01-008600	COLES MOULTRIE ELECTRI I-202202031182		121 5326-321	NATURAL GAS &	GOLDEN OAK	004233	19.90
01-008600	COLES MOULTRIE ELECTRI I-202202031183		121 5326-321	NATURAL GAS &	COLES CENTRE PKWY	004234	206.70
01-008600	COLES MOULTRIE ELECTRI I-202202031184		121 5326-321	NATURAL GAS &	PIATT & RT 316	004235	21.30
01-008600	COLES MOULTRIE ELECTRI I-202202031185		121 5326-321	NATURAL GAS &	3020 LAKELAND BLVD	004236	12.50
01-008600	COLES MOULTRIE ELECTRI I-202202031186		121 5326-321	NATURAL GAS &	S RT 45 & PARADISE	004237	22.93
01-008600	COLES MOULTRIE ELECTRI I-202202031187		121 5326-321	NATURAL GAS &	S RT 45 & PARADISE	004238	22.93
01-008600	COLES MOULTRIE ELECTRI I-202202031188		121 5326-321	NATURAL GAS &	LAKELAND INN ENTRANC	004239	12.75
						VENDOR 01-008600 TOTALS	496.23

DEPARTMENT 326 STREET LIGHTING TOTAL: 5,797.18

VENDOR SET 121 MOTOR FUEL TAX FUND TOTAL: 6,434.58

REPORT GRAND TOTAL: 6,434.58

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2021-2022	121-5321-540	ADVERTISING	99.40	100	66.60-	Y	
	121-5321-730	IMPROVEMENTS OTHER THAN BL	538.00	910,816	451,339.61		
	121-5326-321	NATURAL GAS & ELECTRIC	5,797.18	150,000	43,095.44		
		TOTAL:	6,434.58				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
121-321	STREETS	637.40
121-326	STREET LIGHTING	5,797.18

121 TOTAL	MOTOR FUEL TAX FUND	6,434.58

	** TOTAL **	6,434.58

NO ERRORS

							-----DEPOSIT-----		
---ACCOUNT---	-----NAME-----	---DATE---	---TYPE---	-CK #-	---AMOUNT---	CODE	-RECEIPT--	---AMOUNT---	---MESSAGE---
27-21450-01	FIGGINS, NICHOLAS A	2/04/22	FINAL BILL	151236	21.45CR	100	31143	60.00CR	
32-06110-19	DUE, AARON M	2/04/22	FINAL BILL	151237	33.01CR	100	ONLINE	60.00CR	
36-06900-06	DIEPHOLZ RENTALS	2/04/22	FINAL BILL	151238	2.67CR	000		0.00	
36-11820-02	PGI LLC	2/04/22	FINAL BILL	151239	21.95CR	000		0.00	
36-12420-25	IKORO, DIANNE U	2/04/22	FINAL BILL	151240	45.97CR	100	ONLINE	60.00CR	

ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE
04-17270-19	HENDRIAN, TAYLOR	2/11/22	FINAL BILL	151323	46.04CR	100	ONLINE	60.00CR	
04-19600-21	WILSON, AMANDA L	2/11/22	FINAL BILL	151324	25.15CR	100	ONLINE	60.00CR	

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3182

DECLARATION OF LOCAL STATE OF EMERGENCY

State of Illinois
County of Coles
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, February 15, 2022, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

NEW BUSINESS:

City of Mattoon Council Decision Request

MEETING DATE: 02/15/2022 CDR NO: 2022-2215

SUBJECT: Bid Award – WWTP Secondary Clarifier Rehab

SUBMITTAL DATE: 02/02/2022

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR Kyle Gill, 02/10/2022
COUNCIL AGENDA: City Administrator Date

EXHIBITS (If applicable): Plocher Bid, Clarifier Photo

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$604,750.00	BUDGETED: N/A	REQUIRED: N/A

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to accept the bid in the amount of \$604,750.00 from Plocher Construction for the Wastewater Treatment Plant Secondary Clarifier Rehab Project.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

The bid opening was held on February 02. The following bids were received:

Plocher Construction, Highland IL	\$604,750.00
Curry Construction, Mattoon IL	\$617,038.00
William Brothers, Peoria IL	\$674,000.00
Estimate, Clark-Dietz	\$588,000.00

This project includes the replacement of all of the internal parts for one of the Secondary Clarifiers at the WWTP.

This project will be constructed and paid for in FY22/23. Hence the “N/A” for the Amount Budgeted and Contingency Funding Required headings above.

This work is being paid from Sewer Funds.

SECTION 00 41 43

BID FORM

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

- 1.01 This Bid is submitted to: WWTPClarifierBids@mattoonillinois.org. **Bidders will receive a confirmation email when their bid is received. The bid opening will be held via Webex.**
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
 - A. Required Bid security;

ARTICLE 3—BASIS OF BID

- 3.01 *Itemized Lump Sum*
 - A. Bidder will complete the Work in accordance with the Contract Documents for the Lump sum Base Bid comprised of the following individual lump sum prices:

TOTAL LUMP SUM BASE BID	\$ 604,750.00
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- B. Bidder acknowledges that Total lump sum price includes an amount considered by Bidder to be adequate to cover Contractor’s overhead and profit for each separately identified item

ARTICLE 4—TIME OF COMPLETION

- 4.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 4.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 5—BIDDER’S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

- 5.01 *Bid Acceptance Period*
 - A. This Bid will remain subject to acceptance for **60 days** after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 *Instructions to Bidders*

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

5.03 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
NA - none to date	

ARTICLE 6—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS

6.01 *Bidder’s Representations*

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder’s (Contractor’s) safety precautions and programs.
 7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.

8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

6.02 *Bidder's Certifications*

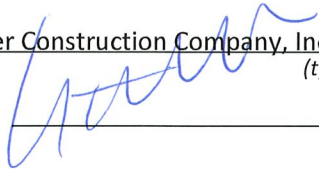
A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 6.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

Plocher Construction Company, Inc.
(typed or printed name of organization)

By: 
(individual's signature)

Name: Scott Plocher
(typed or printed)

Title: President
(typed or printed)

Date: February 2, 2022
(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest: 
(individual's signature)

Name: Lisa Scholl
(typed or printed)

Title: Chief Financial Officer/Corporate Secretary
(typed or printed)

Date: February 2, 2022
(typed or printed)

Address for giving notices:

2808 Thole Plocher Road
Highland, IL 62249

Bidder's Contact:

Name: Scott Plocher
(typed or printed)

Title: President
(typed or printed)

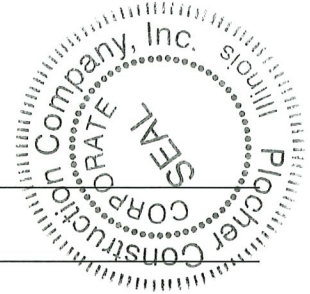
Phone: 618-654-9408

Email: sjplocher@plocherco.com

Address:

2808 Thole Plocher Road
Highland, IL 62249

Bidder's Contractor License No.: (if applicable) NA





2022 STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT made between the City of Mattoon, whose address is 208 N. 19th Street Mattoon, Illinois 61938, hereinafter called the **CLIENT** and Crawford, Murphy & Tilly, Inc., Consulting Engineers, 2750 West Washington Street, Springfield, Illinois 62702, hereinafter called the **ENGINEER**.

WITNESSETH, that whereas the **CLIENT** desires the following described professional engineering, land surveying or architectural services:

Develop Risk & Resilience Assessment and Emergency Response Plan as described in Exhibit A – Scope of Work.

NOW THEREFORE, the **ENGINEER** agrees to provide the above described services and the **CLIENT** agrees to compensate the **ENGINEER** for these services in the manner checked below:

- On a time and expense basis in accordance with the attached Schedule of Hourly Charges which is subject to change at the beginning of each calendar year. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost plus ten percent.
- At the lump sum amount of \$_____.

IT IS MUTUALLY AGREED THAT, payment for services rendered shall be made monthly in accordance with invoices rendered by the **ENGINEER**.

IT IS FURTHER MUTUALLY AGREED:

The cost shall not exceed \$35,000.00 without prior written approval by **CLIENT**.

The **CLIENT** and the **ENGINEER** each binds himself, his partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and, except as above, neither the **CLIENT** nor the **ENGINEER** shall assign, sublet or transfer any part of his interest in this **AGREEMENT** without the written consent of the other party hereto. This **AGREEMENT**, and its construction, validity and performance, shall be governed and construed in accordance with the laws of the State of Illinois. This **AGREEMENT** is subject to the General Conditions attached hereto.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this 15th day of February, 2022.

CLIENT:

ENGINEER:

CITY OF MATTOON

CRAWFORD, MURPHY & TILLY, INC.

(Client Name)



(Signature)

(Signature)

RICK HALL, MAYOR

Ty Besalke, Water Group Manager

(Name and Title)

(Name and Title)

02/15/2022

02/07/2022

Date

Date

CMT Job No. _____

STANDARD GENERAL CONDITIONS
Crawford, Murphy & Tilly, Inc.

1. Standard of Care

In performing its professional services hereunder, the **ENGINEER** will use that degree of care and skill ordinarily exercised, under similar circumstances, by members of its profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the **ENGINEER'S** undertaking herein or its performance of services hereunder.

2. Reuse of Document

All documents including Drawings and Specifications prepared by **ENGINEER** pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by **CLIENT** or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by **ENGINEER** for the specific purpose intended will be at **CLIENT'S** sole risk and without liability or legal exposure to **ENGINEER**; and **CLIENT** shall indemnify and hold harmless **ENGINEER** from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.

3. Termination

This Agreement may be terminated by either party upon seven days prior written notice. In the event of termination, the **ENGINEER** shall be compensated by the client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services and records as are necessary to place the **ENGINEER'S** files in order and/or to protect its professional reputation.

4. Parties to the Agreement

The services to be performed by the **ENGINEER** under this Agreement are intended solely for the benefit of the **CLIENT**. Nothing contained herein shall confer any rights upon or create any duties on the part of the **ENGINEER** toward any person or persons not a party to this Agreement including, but not limited to any contractor, subcontractor, supplier, or the agents, officers, employees, insurers, or sureties of any of them.

5. Construction and Safety

The **ENGINEER** shall not be responsible for the means, methods, procedures, techniques, or sequences of construction, nor for safety on the job site, nor shall the **ENGINEER** be responsible for the contractor's failure to carry out the work in accordance with the contract documents.

6. Payment

Payment for services rendered shall be made monthly in accordance with invoices rendered by the **ENGINEER**. If payment is to be on a lump sum basis, monthly payments will be based on the portion of total services completed during the month. Invoices, or any part thereof, which are not paid within 30 days after the date of issue shall bear interest at the rate of 1-1/2% for each month or fraction thereof from the date 30 days after issue to time of payment. **CLIENT** will pay on demand all collection costs, legal expenses and attorneys' fees incurred or paid by **ENGINEER** in collecting payment, including interest, for services rendered.

7. Indemnification for Release of Pollutants

If this project does not involve pollutants, this provision will not apply. This provision may not be deleted if the project involves pollutants.

If, due to the nature of the service covered under this Agreement including the potential for damages arising out of the release of pollutants, **CLIENT** agrees that in the event of one or more suits or judgments against **ENGINEER** in favor of any person or persons, or any entity, for death or bodily injury or loss of or damage to property or for any other claimed injury or damages arising from services performed by **ENGINEER**, **CLIENT** will indemnify and hold harmless **ENGINEER** from and against liability to **CLIENT** or to any other persons or entities irrespective of Engineer's compensation and without limitation. It is understood that the total aggregate liability of **ENGINEER** arising from services performed by **ENGINEER** shall in no event exceed \$50,000 or the total compensation received under this agreement whichever is greater, irrespective of the number of or amount of such claims, suits, or judgments.

8. Risk Allocation Check box if this does not apply

The total liability, in the aggregate, of the **ENGINEER** and **ENGINEER'S** officers, directors, employees, agents and consultants, and any of them, to **CLIENT** and anyone claiming by, through or under **CLIENT**, for any and all injuries, claims, losses, expenses or damages arising out of the **ENGINEER'S** services, the project or this agreement, including but not limited to the negligence, errors, omissions, strict liability or breach of contract of **ENGINEER** or **ENGINEER'S** officers, directors, employees, agents or consultants, or any of them, shall not exceed the total compensation received by **ENGINEER** under this agreement, or the total amount of \$50,000, whichever is greater.

9. Project Schedule and Scope

Based on the schedule objectives provided by **CLIENT**, **ENGINEER** will develop a schedule of important milestones as necessary for the project for **CLIENT'S** review and approval. **ENGINEER** will monitor performance of services for conformance with the schedule and will notify **CLIENT** of any necessary changes to or deviations from the schedule. Where required by approved project schedule, **ENGINEER** will present the required deliverables and complete the required tasks at the appropriate intervals for **CLIENT'S** review and approval prior to payment.

CRAWFORD, MURPHY & TILLY, INC.
STANDARD SCHEDULE OF HOURLY CHARGES
JANUARY 1, 2022

Classification	Regular Rate
Principal	\$ 245
Project Engineer II Project Architect II Project Manager II Project Environmental Scientist II	\$ 235
Project Engineer I Project Architect I Project Manager I Project Environmental Scientist I Project Structural Engineer I	\$ 205
Sr. Structural Engineer II Sr. Architect II	\$ 190
Sr. Technician II	\$ 170
Aerial Mapping Specialist	\$ 165
Sr. Engineer I Sr. Architect I Sr. Structural Engineer I Land Surveyor	\$ 165
Technical Manager II Environmental Scientist III	\$ 150
Sr. Technician I	\$ 145
Sr. Planner I GIS Specialist Engineer I Architect I Structural Engineer I	\$ 145
Environmental Scientist II Technician II	\$ 125
Planner I Technical Manager I Environmental Scientist I Technician I Project Administrative Assistant	\$ 105
Administrative/Accounting Assistant	\$ 70

If the completion of services on the project assignment requires work to be performed on an overtime basis, labor charges above are subject to a 15% premium. These rates are subject to change upon reasonable and proper notice. In any event this schedule will be superseded by a new schedule effective January 1, 2023.

Out of pocket direct costs will be added at actual cost for blueprints, supplies, transportation and subsistence and other miscellaneous job-related expenses directly attributable to the performance of services. A usage charge may be made when specialized equipment is used directly on the project.

Subconsultant services furnished to CMT by another company will be invoiced at actual cost, plus ten percent.

EXHIBIT A – SCOPE OF WORK

City of Mattoon, Illinois Risk and Resilience Assessment and Emergency Response Plan

Scope of Services – Risk and Resilience Assessment

The United States Congress signed The American Water Infrastructure Act (AWIA) into law on October 23, 2018. Section 2013 of the new act requires communities serving more than 3,300 people to complete a Risk and Resilience Assessment (R&RA).

It is anticipated that this project will include the completion of a Risk and Resilience Assessment using the web-based Vulnerability Self-Assessment Tool (VSAT Web 2.0) provided by the EPA. A report of the assessment will be provided to the City of Mattoon and Mattoon staff will submit certification that the assessment was completed.

Scope of Work – Risk & Resilience Assessment

1. **Kick-off Meeting** - It is anticipated that the R&RA would begin with a Kick-off Workshop with key project team members including key Mattoon staff. The kick-off workshop would review the project scope and schedule and would include a list of information required for the assessment. A list of anticipated information is below:
 - A list of all water facility assets
 - Previous risk assessment reports, including the 2002 Vulnerability Assessment (if completed) and any recent cyber security assessments
 - As-built drawings for all water facilities
 - Water distribution system map
 - Operator training procedures for each facility
 - Most recent Water Master Plan
 - Any recent reports of facility capacity or condition
 - Description of any contracts for service, maintenance, supplies, etc. for the facility
 - Inventory of equipment (asset management)
 - Existing emergency response plan
 - Description of mutual aid agreements
 - Staff organizational charts
 - Business Continuity Plan, if available
 - Bond ratings, if available
 - Governmental Accounting Standards Board (GASB) Statement, if available
 - Water department SRF loan debt service schedule
 - Financial data sheets indicating the financial strength of the water department fund

2. **Interviews and Data Gathering** - CMT project team members will conduct an interview with water supervisory and operations staff. During the interview, CMT will determine the following information:
 - The mission and critical functions of the facility, as understood by its staff.
 - Which assets are critical to the facility's critical functions?
 - What critical support infrastructure exists?
 - What protective countermeasures and mitigation features are in place?

In addition, CMT will interview the City of Mattoon IT supervisor (or appropriate staff member) as required to evaluate water system cybersecurity.

3. **Asset Characterization** - CMT will create a list of critical assets and estimate the worst reasonable consequences resulting from the loss of each asset. Although not yet determined, it is assumed that approximately 10-15 assets will be considered.
4. **Threat Characterization and Analysis** - CMT will use the Baseline Information on Malevolent Acts for Community Water Systems document published by the EPA to characterize malevolent threats to water facilities. The document includes reference threat scenarios and their default likelihoods, along with considerations that may impact the likelihood of each threat. CMT will review the threats and their considerations and confirm their appropriateness for the City of Mattoon or adjust the likelihoods as needed. Based on the Baseline Information document, it is assumed that approximately 12 malevolent threats will be characterized. CMT will use the historical weather data provided by VSAT Web 2.0 to characterize all natural hazards that could occur in the City of Mattoon and the likelihood of their occurrence. It is anticipated that the list of natural hazards will include earthquakes, floods, fires, ice storms, and tornadoes.
5. **Consequence Analysis** - CMT will then assign threat-asset pairs, considering the consequences of each threat on each critical asset. CMT will identify the worst reasonable consequence that can be caused by each threat on each asset, including fatalities or serious injuries, financial loss, and economic loss to the community. An estimated numerical value will be assigned to each consequence.
6. **Vulnerability Assessment** - CMT will analyze each asset's ability to withstand each threat, based on the current protective systems in place. CMT will review information provided by water staff regarding facility construction and any existing protections, countermeasures, or features intended to mitigate the consequences of any threat. The vulnerability of each critical asset will be analyzed to produce a numerical vulnerability estimate value. CMT will use VSAT Web 2.0 to calculate the risk and resilience for each threat-asset pair.
7. **Report and Certification** – CMT will generate a Risk and Resilience Report from VSAT Web 2.0. CMT will provide the report to the City of Mattoon along with any assumptions made or additional information used to generate the report. The City of Mattoon will then submit certification to the EPA that the R&RA has been completed using the EPA's online certification process.

Schedule – It is anticipated that the R&RA report will be completed within 6 months of a notice to proceed.

Not Included - Note that evaluation of alternatives to reduce risk or improve resilience are not required as part of AWIA Section 2013 and have not been included in this scope. Analysis of countermeasure alternatives is an option in VSAT Web 2.0 and can be added to the scope if Mattoon staff elect to add this item.

Scope of Services – Emergency Response Plan (ERP)

1. **ERP Meeting** – After completion of the Risk & Resilience Assessment (RRA), the ERP phase would begin with a kick-off workshop with key staff. The kick-off workshop would review the project scope and schedule and would review the following items:
 - The submitted Risk & Resilience Assessment
 - Items required for preparation of the ERP
2. **ERP Data Gathering** - CMT project team members will conduct interviews with key water supervisory and operations staff. During the interviews, CMT will review and confirm the following information:
 - Threat detection and mitigation strategies already in place
 - Existing safety protocols
 - Existing emergency procedures
 - Key logistical or medical service locations (hospital, gas station, pharmacy, ATM, etc.)
3. **Response Coordination** – CMT will coordinate with the City’s Local Emergency Planning Committee and other response partners to ensure that all parties understand response procedures for a drinking water incident and will confirm that the ERP meets state regulatory requirements in addition to those outlined by AWIA.
4. **Compiling Information** – CMT will use the information provided by the City and the report template created by the EPA to assemble an overview of the water system and its primary components, including information about personnel. CMT will describe safety protocols in place and how the water system staff interact with the community around it, including local services such as hospitals that assist the facility or could be helpful in an emergency.
5. **Resilience Strategies** – The focus of this portion is on how the water system will respond in the event of a threat. CMT will detail the emergency response roles of the water system personnel and who participates in Incident Command System (ICS) roles. We will also describe how information is communicated internally, to external partners, to critical customers, to the media, and to the public. An inventory of communication equipment will also be included.
6. **Emergency Plans and Procedures** – In addition to the communication and mobilization described above, CMT will describe both general procedures that are likely to be used in response to a variety of threats, such as backup power and alternative access routes to the water treatment plant, and specialized procedures tailored to a specific threat incident.
7. **Mitigation Actions** – CMT will describe what ongoing steps the City takes to mitigate the severity of any incidents, such as alternative source water options and mutual aid agreements, or strategic location of water intakes and facilities designed to withstand natural hazards.
8. **Detection Strategies** – CMT will describe the systems and procedures in place to detect a threat before or while it occurs. This includes intrusion alarms, source water and finished water testing, customer complaint surveillance, weather alerts, etc. The procedure to respond to a threat, once detected, will also be listed.
9. **Report and Certification** – CMT will assemble the information into one Emergency Response Plan and submit all findings, exhibits, tables, and appendices to the City. The City of Mattoon staff will then submit certification to the EPA that the ERP has been completed. The EPA requires that

the ERP be maintained for five years after the certification date and recommends keeping two copies of the ERP in secure locations: one on site and one accessible elsewhere in the event of an incident.

Schedule – It is anticipated that the ERP will be completed within 6 months of completion of the R&RA.

**City of Mattoon
Council Decision Request**

MEETING DATE: 02/15/2022 CDR NO: 2022-2217

SUBJECT: Tourism Grants

SUBMITTAL DATE: 02/09/2022

SUBMITTED BY: Angelia Burgett, Mattoon Tourism Coordinator

APPROVED FOR Kyle Gill, 02/10/2022
COUNCIL AGENDA: City Administrator Date

EXHIBITS (If applicable): Grant Applications

EXPENDITURE	AMOUNT	FUNDS	CONTINGENCY
ESTIMATE:	BUDGETED:	REMAINING:	FUNDING:
\$3,000.00	\$125,000.00	\$92,155.05	\$0.00

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve a \$3,000.00 grant for the Mattoon Youth Wrestling IKWF Regional Event to be held February 26-27, 2022.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

“This application was considered and approved by the Tourism Advisory Committee a meeting held February 9, 2022.”

Tourism Grant Application

Detailed Budget

Event: I Kurf Regional

Date of Event: Feb 26+27th Date of Application: _____

Sponsor: Mattoon Youth Wrestling Club

Income (Estimated)	Actual Last Year 20__ OR First Annual Budget	Estimated Present Year 20__
Rental of Booths	\$	\$
Entry Fees/ Gate Receipts		\$41800.00 5.00 each 200 kids
Donations/ Sponsorships		
T-Shirts and Souvenirs		\$400.00
Food and Drinks, Etc.		\$41800.00
Mattoon Tourism Grant		\$3000.00
Other: (Explain)		
<hr/>		
Total Income	\$	\$ 12,000
<hr/>		
Expenses (Itemized)		
Advertising		\$300.00
T-Shirts and Souvenirs		\$ 2700.00
Food, Drinks, Etc.		\$ 3800.00
Labor Costs		
Entertainment		
Supplies		
Postage		\$250.00
Rentals <i>gym</i>		\$ 1000.00
Insurance		
Other (Explain) <i>Referee, Travel, Wrestling, Announcements</i>		\$ 2350.00
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Total Expenditures	\$	\$ 10,400
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Estimate Value of In-Kind Services (Explain)	\$	\$
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Please use the space below for any additional information. Examples of promotional materials must also be submitted with Summary of Event form.

2022 IKWF Regional Tournament
400 wrestlers. Weist ins SAT 26th. Several Families
Staying at local Hotels or Using local Restaurants.
Event is Sunday 27th. Event last all day.

To the best of my knowledge, the information given to the Mattoon Tourism Committee concerning the above event is factual. I understand that the Mattoon Tourism Committee may require receipts verifying expenditures.

Signed  Title Board Member

Date Feb 7th.

Failure to complete this form within 60 days of the above event may result in denial of funds for future events. Mail this form the to City of Mattoon Tourism Committee, C/O City Clerk's Office, 208 North 19th Street, Mattoon, Illinois 61938, Attention: Mattoon Tourism Committee.

Agreement

This Agreement made this _____ day of _____, _____
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and
Mattoon Youth Wrestling (hereinafter "Grantee").

Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of three-
thousand dollars (\$3,000.00) for the purposes set forth in the Tourism Grant Application
(appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its
financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS
FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City,
or any of its designated representatives, any or all of its financial records,
including but not limited to: checking accounts, savings accounts, bank
accounts, financial institution accounts, books of account, general ledgers,
and all other financial records and business records, such records request
shall be satisfied within seven (7) business days of written request to
Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

Mayor

Attest:

City Clerk

Grantee

Nothing follows